

Start on the Public Folders page

The screenshot shows a web application interface for "Public Folders". At the top, there is a blue header bar with the "Ohio Department of Developmental Disabilities" logo on the left, a user profile for "Provider" with a "Log Off" link, and a search bar. On the right side of the header, there are navigation icons and a version indicator "Prod10.2". Below the header, there are two tabs: "Public Folders" (which is selected) and "My Folders". The main content area is titled "Public Folders" and contains a table with the following columns: "Name", "Modified", and "Actions". The table lists one folder named "Provider" with a modification date of "December 18, 2014 8:11:01 AM" and an "Actions" link labeled "More...". Above the table, there are navigation icons and a status indicator "Entries: 1 - 1".

Name	Modified	Actions
Provider	December 18, 2014 8:11:01 AM	More...



Click the Provider folder to open it

The screenshot shows a web application interface for the Ohio Department of Developmental Disabilities. The top navigation bar includes the Ohio logo, the department name, and user information: 'Provider', 'Log Off', and 'Prod10.2'. Below the navigation bar, there are two tabs: 'Public Folders' (selected) and 'My Folders'. The main content area is titled 'Public Folders' and displays a table of folders. A hand cursor is pointing to the 'Provider' folder. The table has columns for 'Name', 'Modified', and 'Actions'. The 'Provider' folder is listed with a modified date of 'December 18, 2014 8:11:01 AM' and an 'Actions' link.

Name	Modified	Actions
Provider	December 18, 2014 8:11:01 AM	More...



Click the PAWS Utilization folder to open it.

The screenshot shows a web-based file explorer interface. At the top, there is a header with the Ohio Department of Developmental Disabilities logo and the user name 'Laurel Geist (GeistL)'. Below the header, there are tabs for 'Public Folders' and 'My Folders'. The current view is 'Public Folders > Provider'. A toolbar contains various icons for file operations. Below the toolbar, there is a table listing folders:

<input type="checkbox"/>	Name	Modified	Actions
<input type="checkbox"/>	Claims	December 19, 2014 1:36:42 PM	More...
<input type="checkbox"/>	PAWS	January 7, 2015 2:39:51 PM	More...
<input type="checkbox"/>	PAWS Utilization	January 7, 2015 2:39:44 PM	More...

A hand cursor is pointing to the 'PAWS Utilization' folder. The interface also includes a search bar, navigation buttons, and a scroll bar at the bottom.



Click the name of the report: PAWS Utilization Report for Providers.

The screenshot shows a web application interface for the Ohio Department of Developmental Disabilities. The user is logged in as Laurel Geist (GeistL). The breadcrumb path is Public Folders > Provider > PAWS Utilization. The interface displays a table with the following data:

<input type="checkbox"/>	Name	Modified	Actions
<input type="checkbox"/>	PAWS Utilization Report for Providers	January 7, 2015 1:05:57 PM	More...

A hand cursor is pointing to the name of the report in the table.



This is the report prompt page.

## Report Prompt for Providers

Fields with a star \* are required for the report.

### Contract Number

Keywords:

Type one or more keywords separated by spaces.

[Options](#) ▾

Results:

Insert →

← Remove

\* Choice:

[Select all](#) [Deselect all](#)

[Select all](#) [Dese](#)

### Fiscal Year

\*  
→

Enter the fiscal year (example: 2015)

Fiscal Year 2015: July 1, 2014 to June 30, 2015

Fiscal Year 2014: July 1, 2013 to June 30, 2014

**You may enter one or more individuals' Medicaid number (12 digits)  
OR DODD number (7 digits). This is not required.**



Enter your contract number and click SEARCH. Then select the contract number and click INSERT to verify the contact number choice.

## Report Prompt for Providers

Fields with a star \* are required for the report.

### Contract Number

Keywords:

Type one or more keywords separated by spaces.

8500018

Search

Options ▾

Results:

8500018

\* Choice:

8500018

Insert

Remove

Select all Deselect all

Select all Deselect all

### Fiscal Year

\*  
→

Enter the fiscal year (example: 2015)

Fiscal Year 2015: July 1, 2014 to June 30, 2015

Fiscal Year 2014: July 1, 2013 to June 30, 2014

You may enter one or more individuals' Medicaid number (12 digits)  
OR DODD number (7 digits). This is not required.



Scroll down

## Report Prompt for Providers

Fields with a star \* are required for the report.

### Contract Number

Keywords:

Type one or more keywords separated by spaces.

[Options](#) ▾

Results:

Insert →

← Remove

\* Choice:

8500018

[Select all](#) [Deselect all](#)

[Select all](#) [Deselect all](#)

### Fiscal Year

\*  
→

Enter the fiscal year (example: 2015)

Fiscal Year 2015: July 1, 2014 to June 30, 2015

Fiscal Year 2014: July 1, 2013 to June 30, 2014

**You may enter one or more individuals' Medicaid number (12 digits)  
OR DODD number (7 digits). This is not required.**

To scroll, click on the side bar and drag down.



Enter a Fiscal Year to show services in that year. Then click FINISH.

Select all Deselect all Select all Dese

**Fiscal Year**

\* 2015

Enter the fiscal year (example: 2015)  
Fiscal Year 2015: July 1, 2014 to June 30, 2015  
Fiscal Year 2014: July 1, 2013 to June 30, 2014

**You may enter one or more individuals' Medicaid number (12 digits)  
OR DODD number (7 digits). This is not required.**

**Medicaid Number**

**DODD Number**

Cancel Finish

Make sure you entered a contract number!





# This is the PAWS Utilization Report

Keep this version | Add this report

### PAWS Utilization Report for Providers

Fiscal Year	Medicaid Number	DODD Number	Individual Name	Contract Number	Entity Name	PAWS County Name	PAWS Code	Svc Title	Service Begin Date	Service End Date	Max Service Date Billed	Total Authorized Cost	Claim Amount	Reimbursement Amount	\$ Remain
2015	00000000000	0000000	Last, First	#####		County	A35	* Adult Day Array Transport VO	07/01/2014	12/31/2014	11/26/2014	\$4,512.32	\$3,460.72	<a href="#">\$3,460.72</a>	\$1,051
							ADL	Daily Billing (Agency)	07/01/2014	12/31/2014	11/15/2014	\$24,186.80	\$15,821.38	<a href="#">\$14,338.50</a>	\$9,848

Done | Local intranet | Protected Mode: Off | 75%

In your browser, scroll right for more information.

### PAWS Utilization Report 1

Fiscal Year	Medicaid Number	DODD Number	Individual Name	Contract Number	Entity Name	PAWS County Name	PAWS Code	Svc Title	Service Begin Date	Service End Date	Max Service Date Billed
2015	00000000000	1234567	Last, First	#####	Provider	County	A35	* Adult Day Array Transport I/O	07/01/2014	12/31/2014	11/26/2014
						County	ADL	Daily Billing (Agency)	07/01/2014	12/31/2014	11/15/2014

Done

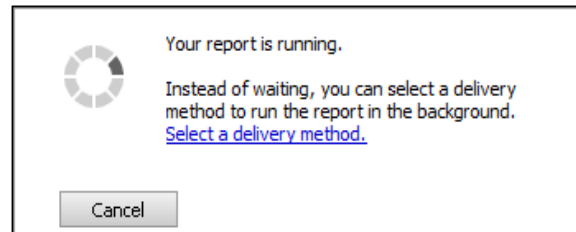
Local intranet | Protected Mode: Off

75%

Click on the blue reimbursement amount to see the claim details for each day of services.

Service Date	Max Service Date Billed	Total Authorized Cost	Claim Amount	Reimbursement Amount	\$ Remaining	% \$ Used	Projected % \$ Used	Total Authorized Units	Units Delivered	Units Remaining	% Units Used	Projected % Units Used
11/1/2014	11/26/2014	\$4,512.32	\$3,460.72	<a href="#">\$3,460.72</a>	\$1,051.60	76.69%	94.83%	236	181	55	76.69%	94.83%
11/1/2014	11/15/2014	\$24,186.80	\$15,821.38	<a href="#">\$14,338.50</a>	\$9,848.30	59.28%	79.19%	184	138	46	75.00%	100.00%

The report is running



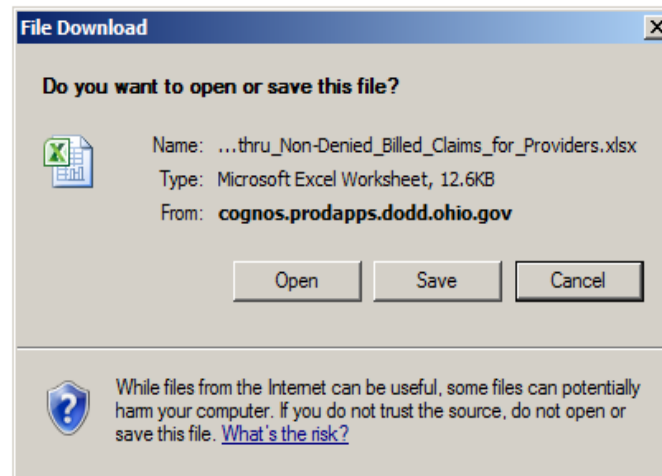
Done

Local intranet | Protected Mode: Off

100%



This pop up window delivers the report



# The report showing the claims detail for services opens in Excel

Drill\_thru\_Non-Denied\_Billed\_Claims\_for\_Providers[1] - Microsoft Excel

Protected View This file originated from an Internet location and might be unsafe. Click for more details. Enable Editing

File Home Insert Page Layout Formulas Data Review View

Paste Format Painter B I U Font Merge & Center \$ % Number Conditional Formatting Format as Table Cell Styles Insert Delete Format Clear Sort & Find & Filter Select Editing

M5

Non-Denied Billed Claims

Filtered: Claim Status is Approved (A), Non-Adjudicated (N), or Pending (P); Excludes TCM  
Claim Type is Claim (C), Reversal (R), or Adjustment (A)

Service Date Fiscal Year	Contract #	Provider	Med. #	Ind. Name	PAWS Code	Svc Code	Svc Date	Units	Claim Amt	Reimb. Amt	Voucher Amt	V
2015	#####	Provider Name	0000000000	Last, First	ADL	ADL	07/01/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000001	Last, First	ADL	ADL	07/02/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000002	Last, First	ADL	ADL	07/03/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000003	Last, First	ADL	ADL	07/04/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000004	Last, First	ADL	ADL	07/05/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000005	Last, First	ADL	ADL	07/06/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000006	Last, First	ADL	ADL	07/07/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000007	Last, First	ADL	ADL	07/08/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000008	Last, First	ADL	ADL	07/09/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000009	Last, First	ADL	ADL	07/10/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000010	Last, First	ADL	ADL	07/11/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000011	Last, First	ADL	ADL	07/12/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000012	Last, First	ADL	ADL	07/13/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000013	Last, First	ADL	ADL	07/14/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000014	Last, First	ADL	ADL	07/15/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000015	Last, First	ADL	ADL	07/16/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000016	Last, First	ADL	ADL	07/17/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000017	Last, First	ADL	ADL	07/18/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000018	Last, First	ADL	ADL	07/19/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000019	Last, First	ADL	ADL	07/20/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000020	Last, First	ADL	ADL	07/21/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000021	Last, First	ADL	ADL	07/22/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000022	Last, First	ADL	ADL	07/23/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000023	Last, First	ADL	ADL	07/24/2014	1	\$119.33	\$119.33	\$119.33	

Report\_1

Ready

Average: 1224213.553 Count: 139 Sum: 46520115 100%

# The claims detail for services is called "Non Denied Billed Claims History"

Drill\_thru\_Non-Denied\_Billed\_Claims\_for\_Providers[1] - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View

Clipboard Font Alignment Number Styles Cells Editing

M5

**Non-Denied Billed Claims**  
 Filtered: Claim Status is Approved (A), Non-Adjudicated (N), or Pending (P); Excludes TCM  
 Claim Type is Claim (C), Reversal (R), or Adjustment (A)

Service Date Fiscal Year	Contract #	Provider	Med. #	Ind. Name	PAWS Code	Svc Code	Svc Date	Units	Claim Amt	Reimb. Amt	Voucher Amt	V
2015	#####	Provider Name	0000000000	Last, First	ADL	ADL	07/01/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000001	Last, First	ADL	ADL	07/02/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000002	Last, First	ADL	ADL	07/03/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000003	Last, First	ADL	ADL	07/04/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000004	Last, First	ADL	ADL	07/05/2014	1	\$118.04	\$118.04	\$118.04	
2015	#####	Provider Name	0000000005	Last, First	ADL	ADL	07/06/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000006	Last, First	ADL	ADL	07/07/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000007	Last, First	ADL	ADL	07/08/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000008	Last, First	ADL	ADL	07/09/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000009	Last, First	ADL	ADL	07/10/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000010	Last, First	ADL	ADL	07/11/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000011	Last, First	ADL	ADL	07/12/2014	1	\$112.07	\$112.07	\$112.07	
2015	#####	Provider Name	0000000012	Last, First	ADL	ADL	07/13/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000013	Last, First	ADL	ADL	07/14/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000014	Last, First	ADL	ADL	07/15/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000015	Last, First	ADL	ADL	07/16/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000016	Last, First	ADL	ADL	07/17/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000017	Last, First	ADL	ADL	07/18/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000018	Last, First	ADL	ADL	07/19/2014	1	\$109.59	\$109.59	\$109.59	
2015	#####	Provider Name	0000000019	Last, First	ADL	ADL	07/20/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000020	Last, First	ADL	ADL	07/21/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000021	Last, First	ADL	ADL	07/22/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000022	Last, First	ADL	ADL	07/23/2014	1	\$119.33	\$119.33	\$119.33	
2015	#####	Provider Name	0000000023	Last, First	ADL	ADL	07/24/2014	1	\$119.33	\$119.33	\$119.33	

Report\_1

Average: 1224213.553 Count: 139 Sum: 46520115 100%