



## Board Meeting Highlights May 20th, 2026

### Board Actions

- Approval of the minutes from April 15th, 2026
- Approved Ethics Council line item 9.1

### **Topics of discussion**

# Greene County Board of Developmental Disabilities

## May 20, 2026 Board Report:

**Division: Finance and Administration**

**Director Reporting: Tom Schaeffer**

### **Updates:**

Homecroft Respite Home  
Personnel Data

### **Noteworthy Monthly Data/Numbers:**

#### **Federal Revenue**

MAC	\$219,161
TCM	\$260,645
TITLE XX	\$27,754
WAIVER RECONCILIATION	\$592,384
COST REPORT SETTLEMENT	
	<hr/>
	\$1,099,944

### **Financials:**

Beginning Cash Balance 1-1-2026	\$24,560,799
YTD Revenue	\$9,204,024
YTD Expense	<b>(\$7,756,758)</b>
<b>Ending Cash Balance</b>	<b>\$26,008,064</b>
Budget Stabilization Fund	\$5,462,166
Medicaid Reserve Fund	\$372,463
	<hr/>
	<b>\$31,842,693</b>

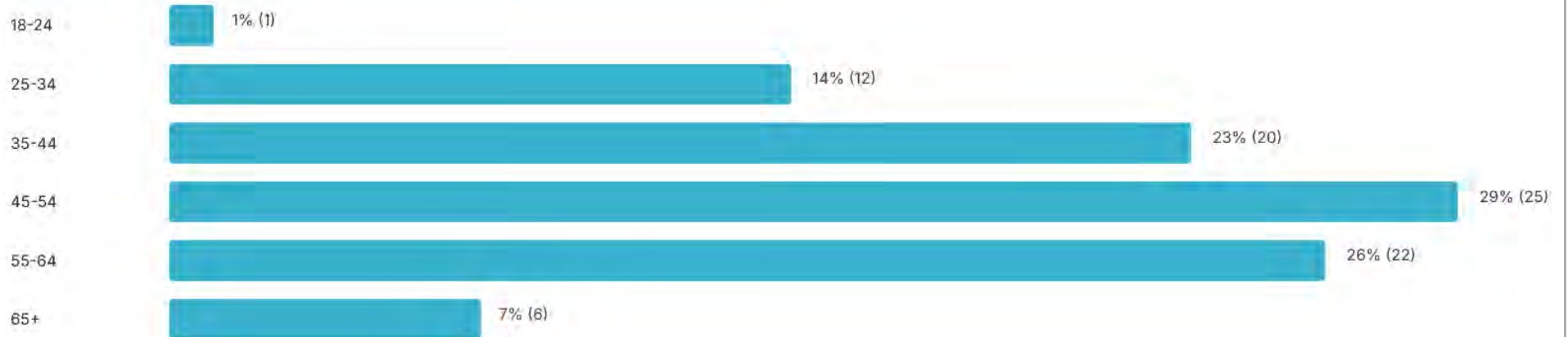
**Detailed Report Attached**

## All Employees Point-In-Time Demographics of GCBDD

### Breakdown by Years of Service



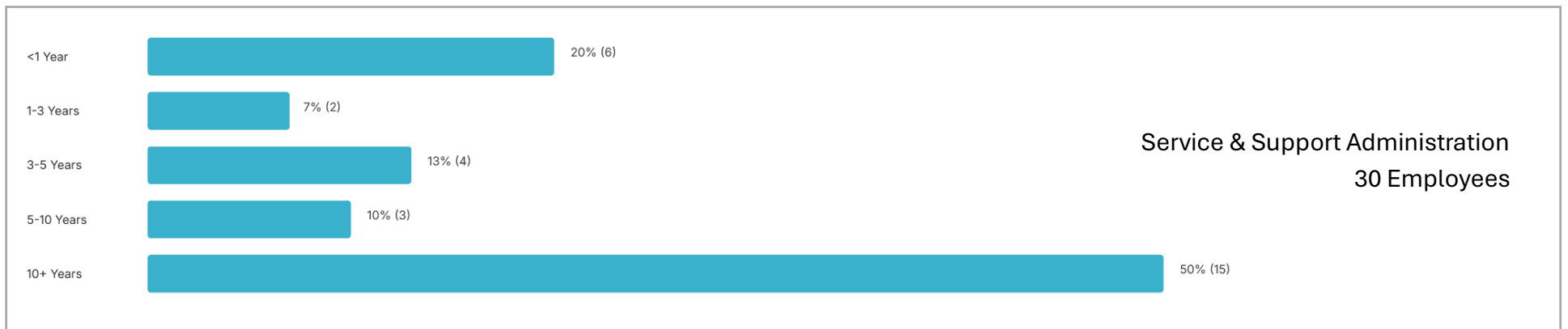
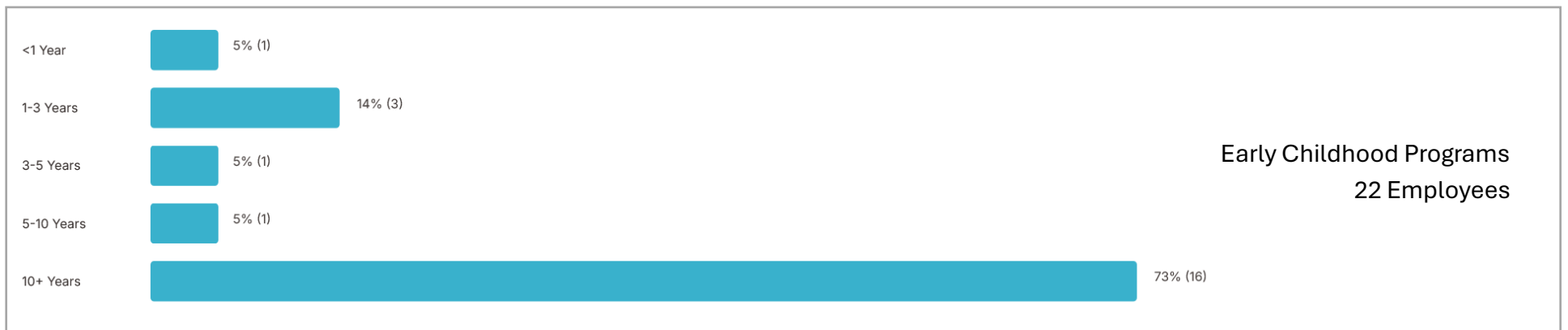
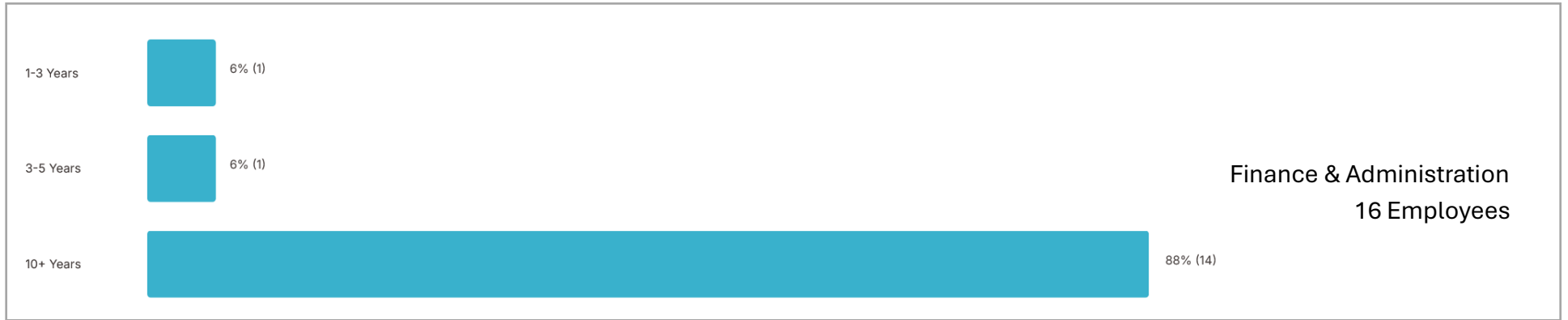
### Breakdown By Age

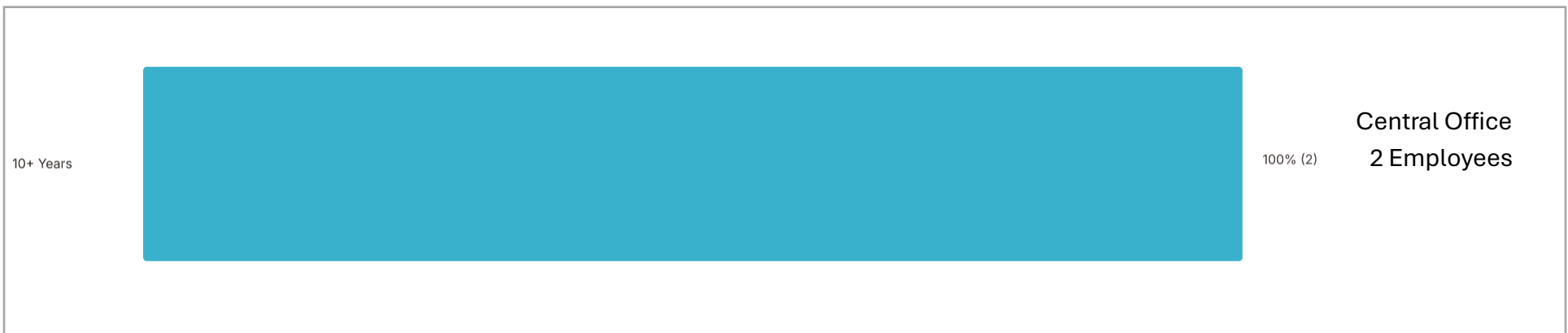
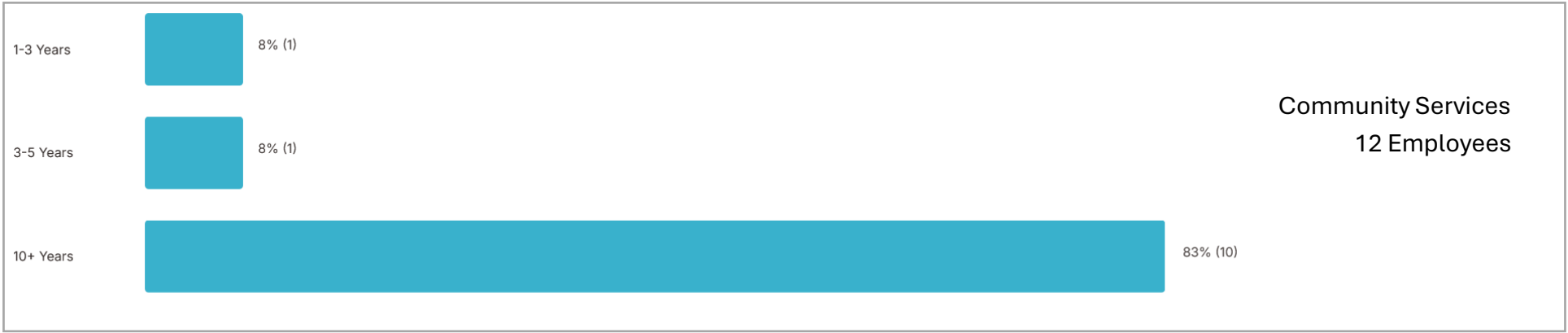
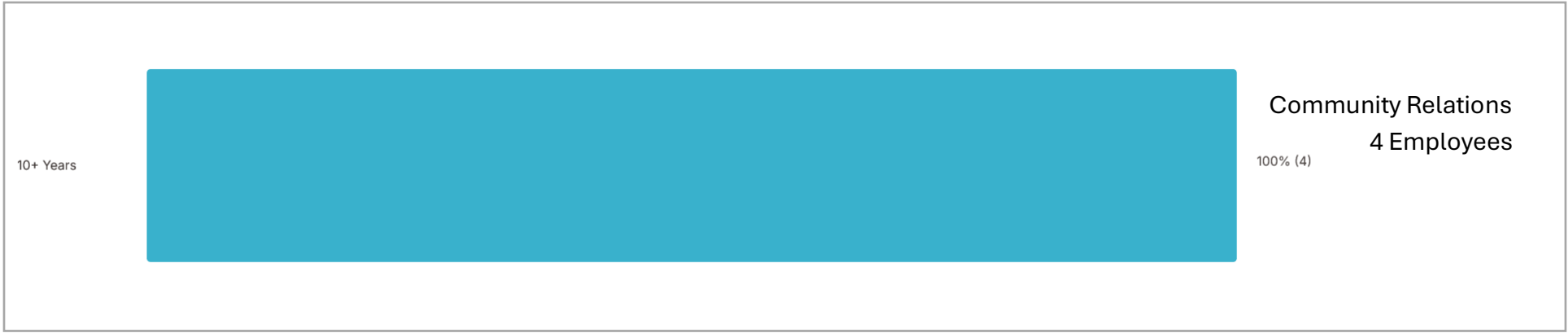


### Breakdown By Gender



## By Division Current Point-In-Time Demographics

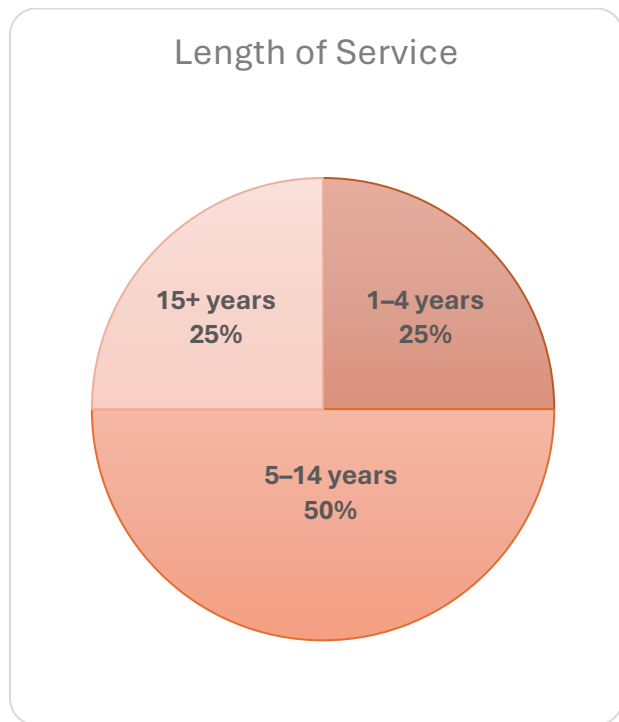
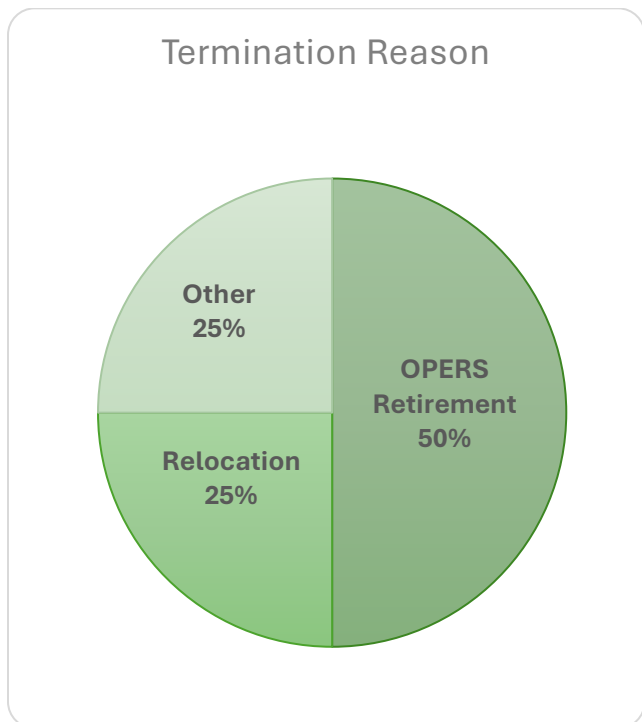
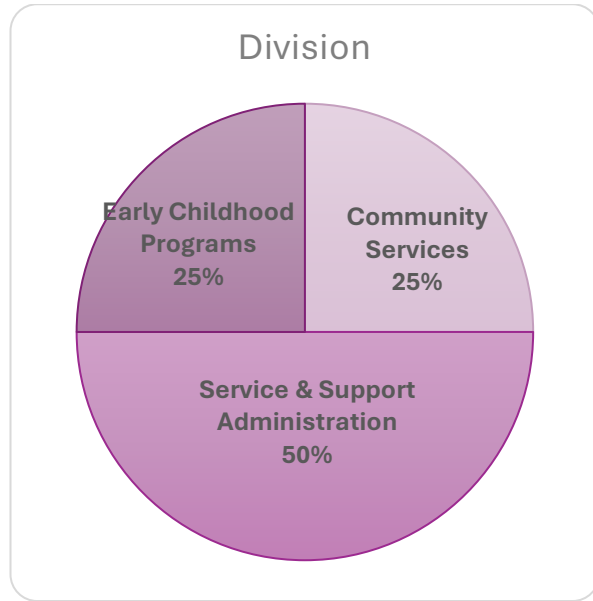
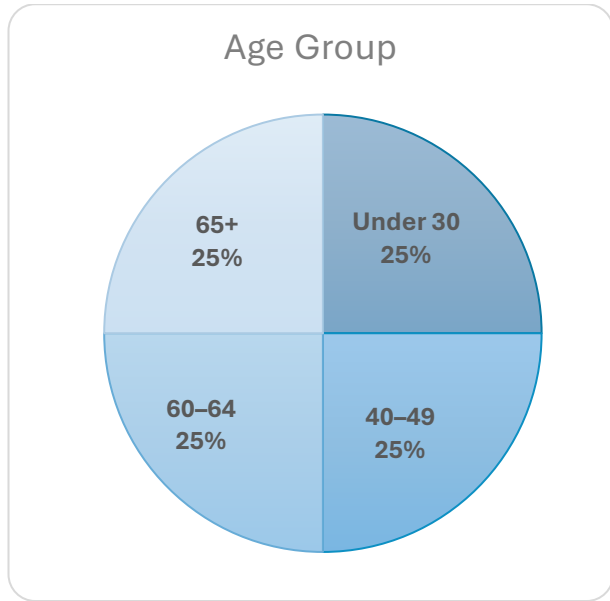




# May 1, 2025-April 30, 2026

For the period of May 1, 2025 through April 30, 2026, our organization maintained a **turnover rate of 4.7%**. This is still under the industry standard averages. Growth Rate for this period should be noted at +1.2%. Hired 5 SSAs and 1 Therapist. Positions who left employment were 2 SSAs, 1 Therapist and 1 Transition Coach.

## Turnover Data



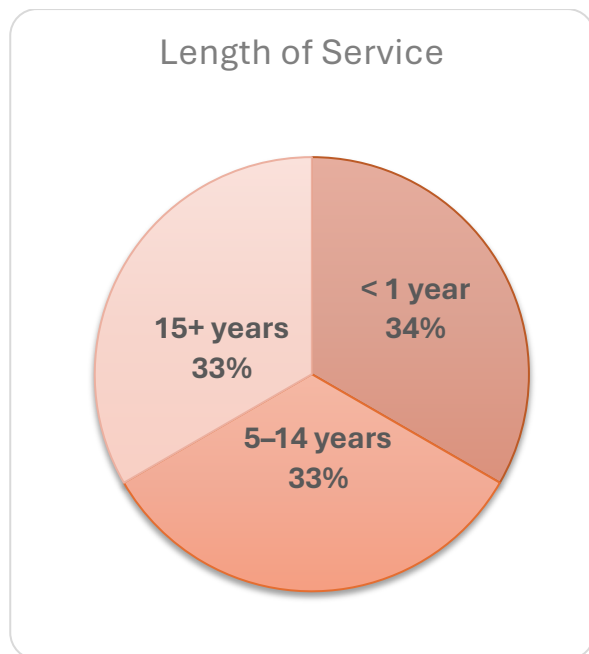
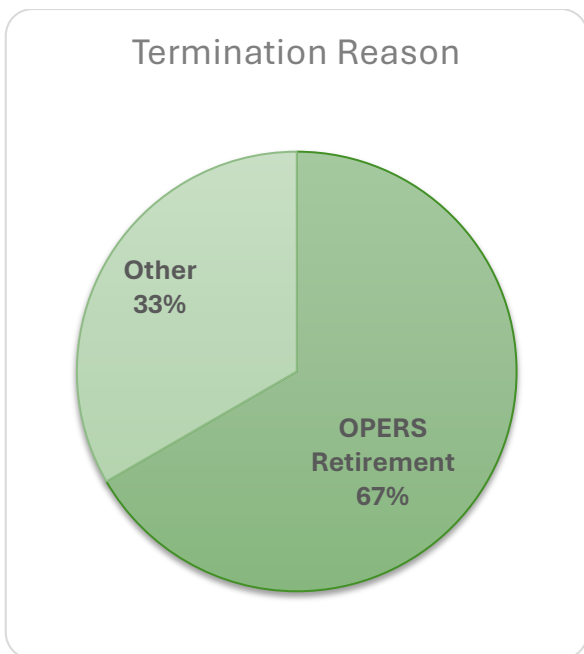
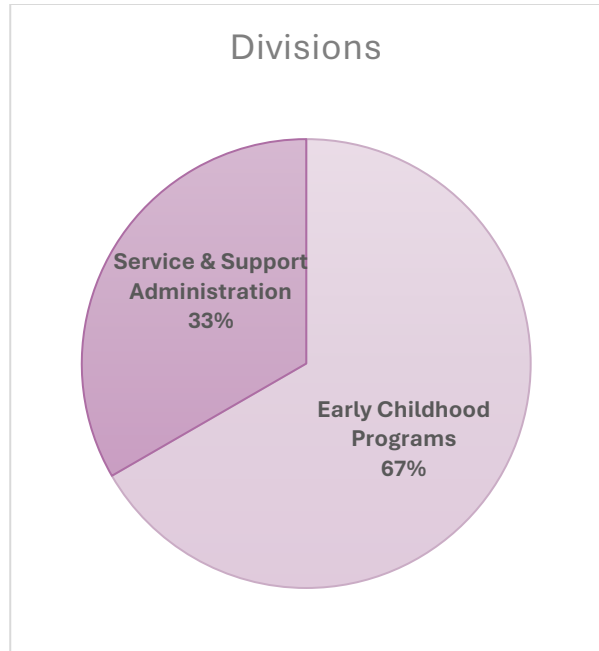
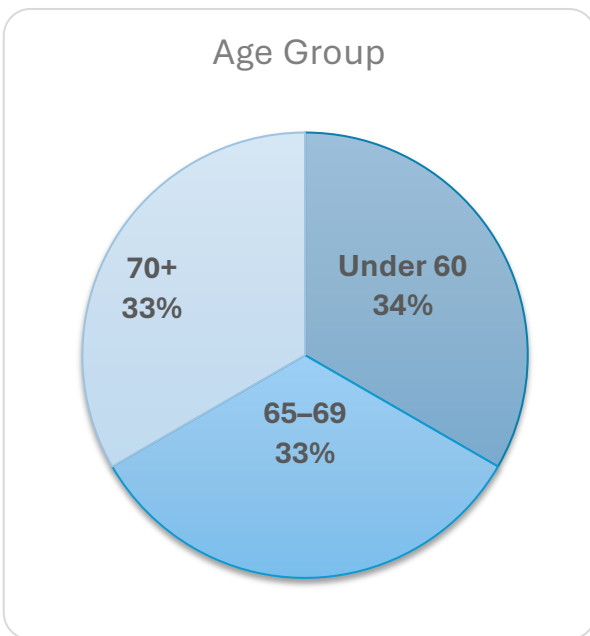
“Other”: Care for Family or Personal

# Last Year

## May 1, 2024-April 30, 2025

For the period of April 2024 through April 2025, our organization maintained a **turnover rate of 2.4%**. While this figure remains well below industry averages - suggesting strong overall employee retention and satisfaction. Growth Rate should be noted at +3.7%. We hired 2 SSAs, 1 Therapist, 1 IT Technician, and 1 Investigative Agent. Positions who left employment were 1 SSA and 1 EI Intake Services Coordinator.

### Turnover Data



“Other”: Care for Family or Personal

## Enrollment and Service Data

Program Areas	Enrolled On	Enrolled On
	3/31/2026	4/30/2026
Unduplicated Count Receiving Services	1313	1315
Early Childhood Eligibility Birth 0-3	15	28
0-3 early Childhood Enrollment	218	225
Play Project Enrolled	6	6
Board Eligibility	7	12
Service and Support	563	565
Recreation Events	245	294
Behavioral Support	32	25
Restrictive Measures	8	8
School Age Individuals	173	170
Unusual Incidents	146	142
Major Unusual Incidents	11	9
Providers-Independent	141	154
Provider-Agencies	78	79
Waiver Recipients	401	402
Medicaid Waiver Services	584	491
Family Support Services Enrolled	50	82
Individuals Residing in Homecroft Homes	73	73

# Greene County Board of Developmental Disabilities

## May 20, 2026 Board Report:

**Division:** Community Services

**Director Reporting:** Jeanne Turner

### **Updates:**

- The Greene County Community and Transition Expo is currently on the schedule for Thursday, October 1st at the Greene County Career Center. We are scheduling for planning meetings. More information to come.
- Currently we have **38** families who have signed up for Summer Transition programming. The Transition team is still reaching out to families giving information about this program.
- Transition Services welcomed Sean Wakefield to our team on May 4<sup>th</sup>. He will assume the role of Transition Coordinator.

### **Website Update – NEW Health and Welfare Tab**

<https://greenedd.org/>

The screenshot shows the website's navigation bar with the following items: GCBDDHome, Provider Information, Health and Welfare (circled in yellow), Recreation, Board Information, and Contact Us. Below the navigation bar, the page features the GCBDD logo, a mission statement: "Helping people lead dignified, successful lives.", and a "How to Get Started" button. A "PROVIDERS ONLY" section is also visible, containing the text: "Greene County Developmental Disabilities", "Individual Served, Family and Community Members", and "Compassion. Community. Commitment." A photograph of a young girl is also present on the page.

- Separate linked tab for Providers, and Individuals, Family and Community Members
- Reporting contacts
- Incident reporting templates
- Reporting timeline reminders and category information

- Report writing tips
- Immediate actions reminders

### ***Noteworthy Monthly Data/Numbers:***

#### **Provider Supports Data Reporting**

- **MUI:**
- In the Month of April, there were 142 UIR's reviewed, 0 UIR Consultations, 0 not served, and 9 MUIs filed.
- **Providers on PAWs:**
  - April: Independent – 154; Agency (of all types of service) –79
- **Care Choice Service Requests Summary:**
  - As of the date of this report (5/12/26), there are 6 service requests currently posted:
    - 2 Homemaker Personal Care (HPC)
    - 1 Individual Employment Supports
    - 2 Non-Medical Transportation (NMT)
    - 1 On Behalf Of Rep Payee

### ***Program Information:***

#### **Jeff D, Training Coordinator**

- In addition to typical weekly training schedule (CPR/First Aid and DSP), Jeff completed the last of the offsite classes for 4 Paws for Ability in April. Jeff also attended the initial, virtual session for the Innovation Summit

#### **Melissa G, QA RN**

- Webinars – Dental Care and IDD, Trauma Informed Support-Person Centered Thinking, Fatal Five Webinar with StationMD,
- Attended the DD Healthcare Advisory Spring Conference in Columbus with topic: Health and Safety in the Community

### ***New "News":***

- IAs have begun to participate in regional IA meetings with fellow COG County IAs. The first meeting was held recently in West Chester.

- April 13th Eblast: a new provider rule that certified providers will be terminated after 24 months of non-billing. Guidance for parents who are certified but not billing because their spouse “is the one” who is billing/written on the waiver. Helping them to reach out to the SSA.



# Greene County Board of Developmental Disabilities

## May 2026 Board Report:

**Division:** SSA

**Director Reporting:** Denise Summerville

### **Updates:**

**SSA Positions:** We have completed interviews for our SSA open positions and will finally be fully staffed. Katelyn Russ is starting on May 11<sup>th</sup> and Carole Pence will start on May 26<sup>th</sup>. Katelyn comes to us with previous college internship experience in the EI world and Carole with experience as an Intervention Specialist.

**Nursing Team News:** Our nursing team is gathering information about a new provider search tool called PCG (public Consulting group) Match for families/SSA to have another tool to find nurses. This would be in addition to Care Choice the service request tool we utilize to search for willing and able providers. There are currently 7 providers serving our individuals with medical/nursing needs.

### **Noteworthy Monthly Data/Numbers:**

Eligibility Referral and Linkage contact: **60** contacts in the form of phone calls, drop-in visits, email exchanges

Applications for SSA services: 9 (including one transfer into county)

Employment Information: 5 Employment Navigation referrals; 3 new OOD referrals; two OOD cases were closed

### **Program Information:**

#### **TCM BILLING:**

Recently, there has been significant focus at the state level regarding the daily documentation practices of SSAs. Currently, the SSAs in Greene County record all billable activities. Billable service examples include assessment activities, ISP development and care planning, referral and linkage, as well as monitoring and follow-up. It has not been a current practice of GCBDD to document non-billable activities. Non-billable activities include travel time, documentation time, training time, and other items of that nature. Due to the outcomes in recent TCM audits in various counties throughout Ohio, the documentation practices of SSAs are set to undergo changes.

The SSAs have consistently been required to document a case note for every billable aspect of their day. Every billable action and statement they make is recorded in a case note. Presently, the expectation for billable activities is set at 50% of their daily schedule. The SSA Division has initiated efforts to expand the documentation of their daily activities within our TCM system. Currently, we are focusing on two specific areas for documentation: the time spent on recording case notes and the travel time required for SSAs to attend meetings, visits, and monitoring.

Beginning in May, SSAs will start recording the duration required to finalize a case note. At the end of April, several SSAs tested the new documentation system. The findings indicated that the documentation time for SSAs from April 20<sup>th</sup> to the end of April totaled 1218 minutes or 20+ hours. This period spanned 9 days, with approximately 50% of the SSAs involved. We expect this number to increase as all participants adapt to this new documentation method. While case notes typically require only 1 to 5 minutes, in instances of complex cases necessitating extensive documentation, we observed case notes taking as long as 39 minutes during these 9 days.

The SSAs will additionally document the duration required to reach their destination and return. They have a comprehensive list of locations they often visit. Some journeys may take as long as 30 minutes in one direction to arrive at their destination. This represents 30 minutes of their day for which they are unable to bill. Currently, they will be obligated to track the time taken to reach their destination.

Why is this significant? It will provide stakeholders with information to demonstrate the workload associated with our services. Much of the SSA's work occurs outside of direct billable contact. If we bill solely for face-to-face time, leadership and funders receive a skewed understanding of the actual workload undertaken by the SSAs.

For instance, an SSA dedicates 1 hour (billable) at an individual's residence. If only the billable hour is recorded, management, the state, and Medicaid will only recognize that one hour was worked. However, in reality, the SSA spent 45 minutes driving and an additional 30 minutes documenting. This results in an unaccounted time of 1 hour and 15 minutes.

By June, we anticipate enhancing this documentation of non-billable services by including "Administrative time." This will be applied to all trainings, meetings, employer engagement activities, and so forth. In the future, the SSAs will be recording nearly every aspect of their daily activities.

***Special Events/Activities:***

None this month

***New "News":***

Greene CATS announced tentative changes to their transportation services. They are proposing the following:

1. Eliminate the Flex Route Service
2. Reduce weekday service hours from 6 am to 10 pm to ending service at 6 pm
3. Convert two Scheduled Ride Runs to same-day on-demand service with limited-service areas (Fairborn/North Fairfield Corridor and Xenia/Wilberforce)
4. Increase Scheduled Ride Fares from \$4 in-county and \$8 out-of-county to per-mile model
  - o Adult (14 and up)- 0 to 10 miles - \$5, 10 to 20 miles - \$10, more than 20 miles - \$20
  - o Child (13 and under) - \$2 per one-way trip
  - o Elderly or Disabled - same fare as Adult

Greene CATS held two public participation meetings to present the proposed changes, take public comment and answer questions regarding the tentative changes. The possible changes to their evening service hours could affect individuals who work in the community past 6pm and rely on the transportation to return home. SSA/EN Morgan Whiting attended one of the meetings on behalf of some individuals she supports, who utilize Greene CATS, to advocate for their evening transportation needs. If the decision is made to proceed forward with these changes they will go into effect July 1<sup>st</sup>, 2026.

# Greene County Board of Developmental Disabilities

## May 20, 2026 Board Report:

**Division: Early Intervention**

**Director Reporting: Jennifer Frey**

### **Updates:**

Early Intervention staff participated in a **Staff Safety Training** alongside Public Health Service Coordination, as well as Public Health Nurses working within EI and home visiting programs on May 13th at the Media Room on Ledbetter Rd. in Xenia. Detective Zach Zinc with the Fairborn Police Department presented on numerous topics related to home visit safety as well as specific scenarios he has encountered in Greene County. These trainings serve as a valuable refresher for our departments and provide meaningful opportunities to ask questions and discuss how to respond in different situations. We especially appreciated his candid conversations and the perspective he shared from his experience as a foster parent.

### **Noteworthy Monthly Data/Numbers:**

**Our Active IFSP number for April 2026 was 225**, an increase again from last month's number of 218, **and our teams completed 28 evaluations**. We have had yet another high referral month, so we anticipate our numbers to increase heading again heading into June.

**Greene County EI received 36 new referrals in April**. The highest referral sources were parents (10), then physicians (8), followed by other various sources such as hospitals, hospital child find specialists, Children Services, neighboring county Help Me Grow programs, nonprofit community providers, etc (combined 18).

### **Program Information:**

**Our Autism Diagnostic Education Program (ADEP) Team has no current evaluations scheduled as our medical partner retired. At this time, families can still access this testing through Dayton Children's Autism Clinic. We will be working to make a plan for next steps in finding a replacement medical partner.** Our ADEP Team includes Raleita Furlow, MSEd (DS and ADEP Coordinator), Gina Tulamarie, MA, CCC/SLP, Anne Marie Cardilino, MS, CCC/SLP, Jennifer Montague, MS (DS and PLAY Consultant), and Robin Stewart (DS and PLAY Consultant).

**P.L.A.Y. Project (Play and Language for Autistic Youngsters Project)** – parent implemented, intensive early intervention program for young children with autism that is evidence-based.

Our P.L.A.Y. Team includes Jennifer Montague (PLAY Coordinator, DS, and PLAY Consultant), Beth Brennaman (DS and PLAY Consultant), and Tina Snyder (OT and PLAY Consultant).

\*\*\*The team is currently serving **6** families whose children in the program are all between the ages of 3 – 5.

### **Special Events/Activities:**

**Greene County Board of Developmental Disabilities are continuing to partner with Greene County Parks & Trails for monthly events in 2026!** Early Intervention's events are part of the series of collaborated events called "Toad-ally Together" are tentatively scheduled for next year. These events

are meant to bring kids and families of all abilities *together*. We are looking forward to another year of partnering with GCPT and providing these fun and inclusive activities!

- Friday, May 29th from 10am- 12pm (Incredibles/Superhero theme)  
**Planning has begun!**
- Thursday, September 24th from 5-7pm (Lilo and Stitch)



***Parent/Provider/Staff Feedback:***

**ECP Exit Surveys –April 2026 – Four Oaks received 3 responses.**

Please see below parent comments from 4/1/26 – 4/31/26. All other questions were answered with a “strongly agree” or respondent skipped question because it didn’t apply.

**If you are leaving the program prior to your child's 3rd birthday, what is the reason?**

- Respondent skipped this question
- Respondent skipped this question
- Significant progress.

**What I appreciated most about Four Oaks was.....**

- I appreciate most the supportive text and phone calls and how they got to know my son and cared about his needs.
- Respondent skipped this question
- Willing to listen to my concerns and address seriously.

**If Four Oaks could improve one thing, I recommend:**

- Respondent skipped this question
- Respondent skipped this question
- Na

**Other comments**

- Respondent skipped this question
- Respondent skipped this question
- Na



*Toad-ally Together*, a collaboration between Greene County Parks & Trails and Greene County Board of Developmental Disabilities, invites children and families of all abilities to enjoy themselves in all-inclusive play space!

**Location:**

Russ Nature Reserve  
2380 Kemp Road  
Beavercreek, OH 45431

[https://greencountyoh.myrec.com/info/activities/program\\_details.aspx?ProgramID=30128](https://greencountyoh.myrec.com/info/activities/program_details.aspx?ProgramID=30128)

No Registration required, but you can find details about Toadally-Together events on the Greene County Parks & Trails Website!

## There are TWO Events Planned!

### Greene County's Superpower Squad



Friday, May 29th,  
2026

10:00am-12:00pm

Costumes encouraged!

### Lilo & Stitch



Thursday, September  
24th, 2026 5pm –  
7pm

# Greene County Board of Developmental Disabilities

## May Board Report:

**Division:** Community Relations

**Director Reporting:** Delana Zapata

### **Updates:**

- 1<sup>st</sup> Grade book readings at Fairborn and Xenia schools very successful. High school students (of all levels of reading levels) from both school districts read the book “Just Ask” to 1<sup>st</sup> grade classes.
- DSP recognition: Meghan Spencer
- 5<sup>th</sup> Annual Challenging Perceptions Adaptive Trail Race is June 6th  
<https://runsignup.com/Race/OH/Beavercreek/ORRRCChallengingPerceptionsAdaptiveTrailRace>

### **Noteworthy Monthly Data/Numbers:**

Facebook Page Reach:

Views: 26,634

Engagement: 2,763

New Followers: 15

### **Advocacy and Resource Coordination Report**

- **Requests for Resource Support**

Continuing to address resource support requests that are completed by GCBDD staff on behalf of families. In April, provided resource support to a family in need of connecting with a local food bank. Also am assisting several families and individuals through the Greene Met Application Process. There were 3 resource Support requests submitted for April.

- **Mental Health Recovery Board Crisis Intervention Team Training** – On May 5<sup>th</sup> presented with a Lt. from the Springfield Police Department to Law Enforcement Partners on Communication and interactions with individuals with developmental disabilities. The training took place at the new Greene County Sheriff’s Office. There were about 35 Law Enforcement Partners in attendance.

## Greene Mont Aktion Club

- We are partnering with the Kiwanis Organization, who are sponsoring a club for Adults with Disabilities called the Aktion Club. The club meets once a month for club meetings and community service projects. The Club currently has 25 members.

Our April Event took place at Feed the Creek in Beaver Creek. Club members took part in helping to stuff food bags that will be distributed to students in need in the Beaver Creek Schools. Club Members also enjoyed a time of fellowship at the Pizza Dive in Beaver Creek prior to the Feed the Creek Event.



**May 5<sup>th</sup>** – We held our official Charter Party where we celebrated becoming officially chartered as the Greene Mont Aktion Club. We had members from the Kiwanis Group attend along with parents, providers, and caregivers who support are club members. We celebrated with presentations of certificates, a nacho bar, a fun game of bingo, and completed a service project where members put together Patriotic Magnets that will be presented to the House of Bread in Dayton.



- Upcoming Events:  
**June 2<sup>nd</sup>** – Park Clean Up in Xenia Event.

### **The Voices and Voices Matter Advocacy Group**

This is a joint advocacy group between Greene and Montgomery County. The group meets once a month where we work on advocacy related items and topics. The group meets the 1<sup>st</sup> Thursday of each month at the Kettering Rec Center. In April we had 4-Paws for Ability present to the advocates.



May 7th – The Advocacy Group welcomed Randy Grogean who is a Fire Marshall with Beaver Creek Township to the May Advocacy Meeting. Mr. Grogean presented to the advocates on fire safety and fall prevention. The advocates were able to ask questions and provide feedback during this time. Following the presentation the advocates were able to enjoy an activity called advocacy bingo where the advocates learned about different traits related to self-advocacy.



**Upcoming Events:**

June 4<sup>th</sup> – Advocates will be touring the Beaver Creek Township Fire Department.

***Special Events/Activities:***

**Community Outreach**

**April All Hands In/Recreation Events:**

4/2/2026	Coffee Talk	All Hands In	30+
4/11/2026	Spring Fling Dance	Recreation	134
4/14/2026	Diner's Club	All Hands In	70+
4/23/2026	Karaoke	All Hands In	60+

**Other All Hands In Updates:**

1. The first Toad-ally Together event is scheduled for Friday May 29<sup>th</sup> from 10am-12pm at Russ Nature Reserve. This will be a super cut event and is open to the public.
2. The Young's Dairy Picnic is scheduled for Sunday June 14<sup>th</sup> at noon.
3. Registration is open for the 5<sup>th</sup> Annual Challenging Perceptions Adaptive Trail Race. Please see the flyer below!

# 5TH ANNUAL CHALLENGING PERCEPTIONS ADAPTIVE TRAIL RACE!

Saturday, June 6, 2026  
9:00am - 11:00pm

Click here to register!

Russ Nature Reserve

2380 Kemp Road, Beavercreek, OH 45431

Click  
Here



## ***New "News":***

### **Special events promoted:**

Board Meeting

Healthy Relationships Club

GCP&T Toad-ally Together

Greene Mont Aktion Club charter party

5th Annual Challenging Perceptions Adaptive Trail Race

SALT Talks

AHI Newsletter

DSP Recognition

AHI Karaoke at the Piqua McDonalds

GCBDD Healthy Relationships Club

Spring Fling Dance

AHI Diners Club

Vicki Hudepohl appointment by the Greene County Commissioners

GCBDD Board Meeting notice

Child Abuse Prevention Month

# Greene County Board of Developmental Disabilities

## May 20, 2026 Board Report:

### **SUPERINTENDENT'S REPORT:**

**Updates:** In case you haven't seen them yet or as a reminder if you have, below are the results for CBDD from May's primary election. As these results demonstrate, these are certainly challenging times for levies which are the backbone of funding Boards.



May 5, 2026

### **Mixed Results for DD Levies in May 5 Ohio Primary Election**

Twelve county boards of developmental disabilities had levy requests on the ballot during the May 5 primary election. Based on unofficial results from county boards of elections as of 10:45 p.m., six issues passed and six failed.

Levy details are as follows:

- Brown: 1.5 mill New (10 years) - **FAIL** (43.87% / 56.13%)
- Butler: 2.0 mill New (Continuous) - **PASS** (52.54% / 47.46%)
- Champaign: 1.5 mill New (5 years) - **FAIL** (39.11% / 60.89%)
- Clermont: 0.75 mill New (Continuous) - **FAIL** (39.95% / 60.05%)
- Defiance: 2.0 mill New (Continuous) - **PASS** (53.83% / 46.17%)
- Delaware: 2.0 mill Renewal plus .7 mill Additional (5 years) - **FAIL** (49.28% / 50.72%)
- Logan: 2.75 mill New (5 years) - **FAIL** (31.71% / 68.29%)
- Lorain: 0.85 mill Additional (5 years) - **PASS** (59.96% / 40.04%)
- Marion: 2.4 mill New (10 years) - **FAIL** (37.99% / 62.01%)
- Morgan: 1.97 mills Renewal (5 years) - **PASS** (54.75% / 45.25%)
- Vinton: 3 mill Renewal (5 years) - **PASS** (68.5% / 31.5%)

- Washington: 0.95 mill Additional (5 years) - **PASS** (54.02% / 45.98%)

Congratulations to the staff, volunteers, friends, family members, and advocates who worked hard on levy efforts across the state. We especially celebrate the counties whose issues passed and thank the voters who recognize the important work of county boards of DD.

***NOTE: All results are unofficial until certified by each county board of elections. Exact figures were current as of 10:45 p.m. on May 5, 2026, and may change slightly as a result of final vote tallies.***

**Ohio Association of County Boards of DD  
P.O. Box 16310  
Columbus, OH 43216**

<https://link.edgepilot.com/s/2706ce8a/or5Z0qJvv0in-kR6OfrVLA?u=http://www.oacbddd.org/>

***Sign Up to Receive the OACBInsider***



***Program Information:***

Many times, during a Board presentation by myself or one of the Directors you will hear us mention the Southwestern Ohio Council of Governments. Regional Councils of Governments (COGs) are voluntary, multi-service public organizations composed of local elected officials and representatives from counties, municipalities, and special districts. They collaborate to address regional and local issues.

**Key Aspects of Regional Councils**

- **Purpose:** COGs foster collaboration between neighboring governments, delivering federal, state, and local programs while fostering regional consensus.
- **Functions:** They work on transportation planning, environmental management, community development, and technical assistance, and the delivery of social service management.

- **Structure:** They are typically run by a board of directors made up of local officials and are often non-regulatory, relying on partnership rather than taxation power.
- **Origins:** Originating in the 1960s, these organizations help manage economic and social challenges on a regional level, often functioning as regional planning commissions or councils.

The attached power point is a presentation prepared by the collective COG Directors for Boards of DD in Ohio that I thought would be beneficial for new members to see and a good reminder for existing members as to the services that Greene County receives through the SWOCOG.

Please note the vacancies on the attached T.O. represent anticipated position to accommodate the fiscal challenges in member counties.

***Items Requiring Board Approval:***

At the last meeting it was pointed out that we did not pass an annual resolution

Regarding the ethics council. This language will tie it to our Administrative Policies which are reviewed and acted upon annually. Also keep in mind that currently through the Superintendents contract with the Board you have granted that authority to the Superintendent to do on your behalf.

**9.0 ETHICS COUNCIL (5126.031)**

**9.1 Council Appointments**

The officers of the Board, ~~through an annual resolution~~ shall comprise the ethics council, and perform those duties as specified in 5126.031 of the ORC. **The Council shall meet as necessary to review all direct service contracts involving a board member or former board or members of their immediate families.**

*The next regular GCBDD Board meeting is scheduled for  
June 15th, at noon, at Valley Rd with Virtual option.*

*Note: All reports above, are merely a summary of the board meeting  
and reports submitted.*