

Greene County Board of  
Developmental Disabilities



Board Meeting Highlights March 22nd, 2021

Board Actions

- Approval of the minutes from February 22nd 2021.
- The board made a resolution regarding Ethics Review of Current Direct Service Contracts.

**Topics of discussion**

**Greene County Board of DD Board Meeting**

3/22/2021

Tom Schaeffer Director of Finance and Administration

**Financials**

|                                | <b>Amount</b>        | <b>% of Budget</b> |
|--------------------------------|----------------------|--------------------|
| Beginning Cash Balance DD Fund | \$ 22,501,637        |                    |
| Revenue YTD                    | \$ 243,237           | Less than 2%       |
| Expense YTD                    | \$ 2,457,620         | 16%                |
| Ending Cash Balance DD Fund    | \$ 20,287,254        |                    |
| <br>                           |                      |                    |
| Balance Budget Stabilization   | \$ 2,000,000         |                    |
| Balance Medicaid Reserve       | \$ 372,463           |                    |
| <br>                           |                      |                    |
| Total Cash Balance             | <u>\$ 22,659,717</u> |                    |

**HR Report**

|                            |           |
|----------------------------|-----------|
| Central Office             | 1         |
| Finance and Administration | 15.5      |
| Community Services         | 15        |
| Early Childhood Programs   | 22.5      |
| SSA                        | 22        |
| Community Relations        | 1         |
| Total FTEs                 | <u>77</u> |

**Medicaid YTD Revenue**

|          |            |
|----------|------------|
| TCM      | 45,112.00  |
| Title XX | 15,639.00  |
| MAC      | 162,334.78 |
| Total    | 223,085.78 |

**Waivers**

|                |            |
|----------------|------------|
| I/O            | 250        |
| Level One      | 87         |
| Self           | 42         |
| Locally Funded | 22         |
| Total          | <u>401</u> |

**Other**

Housing: Homecrolt's New Respit Home  
Yellow Springs Inc.

## **Contracts March 2019 to December 31, 2021**

### **Adult Day Service Contracts**

- Capabilities
- EchoingU
- Enginuit Design LTD (Align Home Health)
- Equal People
- Goodwill/ Easter Seals
- Greene Inc
- Greenville Nursing
- Hard Acre Farm
- Orange Lotus
- SpiritHorse of Ohio
- Toward Independence
- United Rehabilitative Services (URS)
- ViaQuest
- We Care Arts

### **Supported Living Contracts**

- Capabilities
- Cincicares
- Consumer Support Services
- Equal People
- Right at Home
- Toward Independence
- Unity Care Group
- ViaQuest

**March 1st, 2021**

To: John LaRock  
From: Joe Nava

**GCBDD General Fund –Financial Statements as of February 28, 2021**

Attached are the financial statements for the GCBDD for February 28th, 2021. The statements are from the Greene County Auditor's VIP accounting system and reflect the annual appropriation, actual receipts, expenses and cash balances shown on a cash basis of accounting. Amounts have been rounded to the nearest whole dollar.

**As of February 28, 2021, the financial statements show:**

**Statement of Cash Position:** GCBDD began 2021 with a cash balance in the Developmental Disabilities Fund of \$22,501,637 and ended February with an unexpended cash balance of \$20,287,254. In addition, there is a balance of \$2,000,000 in the Budget Stabilization Fund and \$372,463 in the Medicaid Reserve Fund.

**Revenue:** Year to date Revenue collected, as of February 28<sup>th</sup> 2021, was \$243,238. During the month of February, GCBDD collected a total of \$180,105.

**Expense:** Year to date expenses as of February 28<sup>th</sup>, 2021 are \$2,457,620, approximately 16% of our planned annual expenditures. Expenses for the month of February totaled \$1,190,224.

**Encumbrances:** Money was encumbered at the beginning of 2021 for utilities, rental of facilities, and outside services for provider support and waiver match. Although this money has not been spent it has been put aside for future expenses.

# March 2021 EARLY CHILDHOOD PROGRAM

Board Report covering February 15, 2021 through March 12, 2021

## February 2021 Early Intervention Data

| New Referrals | Evaluations and Assessments Completed | Infants and Toddlers on Active IFSP's | Infants and Toddlers served |
|---------------|---------------------------------------|---------------------------------------|-----------------------------|
| 29            | 23                                    | 219                                   | 242                         |

### Autism Projects:

#### **ADEP Team – Raleita Furlow, ADEP TEAM Coordinator:**

ADEP Team is still on hold for conducting any ADOS evaluations since we cannot meet in-person per State guidance. We are referring to Dayton Children's Autism Clinic.

#### **PLAY Project Team- Jennifer Montague, PLAY Project Coordinator:**

PLAY Data captured as of February 28<sup>th</sup>, 2021. PLAY Project services are continuing to be completed virtually.

| Total Children Served | Under age 3 | Over age 3 |
|-----------------------|-------------|------------|
| 17                    | 6           | 11         |

## Early Intervention Program Information and Guidance

**Four Oaks direct staff will continue to work remotely (from home) through June 30<sup>th</sup>.** A team process is currently being created as well as outlining our first phase of situational in-person visits according to need (equipment fittings/adjustments, shoe inserts, positioning, and other OT/PT needs with justification). There is still no decision made as to the exact date these procedures will be put in place and the team process will start, but we want to be prepared and make sure staff are comfortable before doing so. Additionally, we will follow CDC guidelines, Public Health guidelines, and guidance set by DODD. I do not see us moving quickly into in-person visits and virtual will be our main mode of service delivery for the foreseeable future.

Each week brings new information and we are doing our best to sort through what makes the most sense for service delivery. Staff have been able to provide their opinions, concerns, and other input throughout the pandemic. Decisions will be made with staff and family safety in mind as well as what is in the best interest of our EI Program.

## Special Programs, Events, Activities, Meetings, and Trainings:

**Story Time with Beth-** Beth Brennaman, Developmental Specialist, continues to offer her virtual zoom story time every Wednesday and Friday. She continues to have good turnouts and regular family attendance. Thank you Beth for your continued efforts!

**Virtual Infant Massage-** We are continuing to offer Infant Massage sessions to our eligible families. Both Kaitlyn Gillum, DS, and Betty Gee, DS, are certified educators of Infant Massage (CEIMs) and are now providing these classes virtually.

**PSP Team Meetings-** We are continuing to conduct our 2 virtual, rezoned, PSP Regional Team Meetings weekly facilitated by **Stephanie Martin, Executive Secretary**. Greene County Public Health is hosting these using GoToMeeting Meetings and include:

- Four Oaks Early Intervention
- Greene County EI Service Coordinator's and their Manager
- Greene County Public Health Nurses working with the Children with Medical Handicaps Program
- Deaf Community Resource Center
- Ohio State School for the Blind
- Child Focus, Inc. ECMH Consultant's

**JAMS Sessions-** Andrea Geiger and Jenn Frey continue to offer one **JAMS** (Jenn and Andrea Meetings with Staff) **session** weekly. We share professional as well as personal stories, challenges, and successes. Staff continue to share any tips they have learned along with strategies to help their peers with any obstacles they may be experiencing.

## Compliments to our staff during PSP meetings by Service Coordinators, other providers, and coworkers:

- Service Coordinator gave Julie Snider (DS) a big shout out. Family stated that they miss America due to the friendliness of the people in EI.
- Service Coordinator gave Anne Marie (SLP) a huge shout out for catching that a child's jaw was way out of position while conducting a virtual visit when private specialists have missed it for a long time. She then made suggestion that family take child to Dental Specialist leading to diagnosis and possible future need for revision.
- Stephanie Martin, Pam Hamer, Andrea Geiger, and Jennifer Frey also gave a huge thank you and many compliments to all staff for the amazing work they have done the past

year. The flexibility, perseverance, creativity, and passion they have shown during this time of uncertainty and constant change has been most commendable. THANK YOU!!!

### **Parent Feedback**

**ECP Exit Surveys Summary – February 2021** – Four Oaks received 6 responses

*Please see attached*

## ECP Exit Surveys Summary – February 2021

**Four Oaks received 6 survey responses in February 2021. All respondents answered Strongly Agree to questions with multiple choice answers. See comments below.**

**Q11:** If you are leaving the program prior to your child's 3rd birthday, what is the reason?

He's going to preschool soon

**Q11:** If you are leaving the program prior to your child's 3rd birthday, what is the reason?

She attends daycare full time now.

**Q12:** What I appreciated most about Four Oaks was.....

Everyone was flexible and worked with my schedule.

**Q12:** What I appreciated most about Four Oaks was.....

We loved the relationship with Kaitlyn Gillum. We looked forward to meeting her when we had the chance in person, as well as virtually. Our son was always excited to see his friend!

**Q12:** What I appreciated most about Four Oaks was.....

They were able to contact other therapists to help with questions we had on her development.

**Q12:** What I appreciated most about Four Oaks was.....

Everyone felt like family and we're sad our time has come to an end, but we're glad our son is verbally where he needs to be.

**Q12:** What I appreciated most about Four Oaks was.....

The therapist helped me a lot and encouraged me a lot.

**Q13:** If Four Oaks could improve one thing, I recommend:

Nothing. Given the current pandemic, everyone did their best.

**Q14:** Other comments

Angela and Bridget are awesome! They were so knowledgeable, and I was able to help my daughter reach different milestones because of it. They were always excited and happy to work with us. I appreciate them being so flexible when it came to scheduling meetings. There were times I had to reschedule, and they didn't make me feel as if I was an inconvenience to them. I wish I could still work with them. My experience was amazing!

**Q14:** Other comments

She supported us a lot. My daughter got better so much too. I am so pleased with her service.

# Service and Support Administration Division

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## *Board Report—March 2021 Board meeting*

**Intake/County Board Eligibility:** During the month of February 2021 our Eligibility Department completed:

- Two eligibility determination for individuals between the ages of 3-5
- No eligibility determinations for individuals between the ages of 6-15 (COEDI)
- Three eligibility determination for individuals over the age of 16 (OEDI)

All individuals in the 3 to 5 age group requested family support services and continued PLAY project; one also requested funding for summer camp. The Eligibility Coordinator also linked families with our GCBDD network for Story Time with Beth via zoom. Services requested by the 16 and over group included: continued and/or initial SSA services.

Eligibility Coordinators continue to provide information and referral for anyone who contacts us with questions regardless of their eligibility status. We documented over thirty-four information and referral calls during the month of February with requests/questions from a variety of areas.

**Vaccine Planning:** During the month of February we continued our work with the Health Department as they implemented vaccinations for Phase 1 B. We identified two hundred seventy three board eligible individuals who met the indicated diagnoses criteria for Phase 1B. We have successfully contacted two hundred fifty-two individuals on the list; we have documented one hundred four individuals who have received at least one dose of vaccine. Eighty one of the individuals contacted have indicated no interest in receiving the vaccine. In addition to our Phase 1B eligible individuals, we also assisted some remaining Phase 1A individuals to participate in vaccine clinics held during the month of February 2021.

Noteworthy changes regarding vaccines and vaccine reporting:

- During the week of February 8, 2021, the Greene County Health Department relocated the vaccine clinic to Russ Research Center, 2730 Indian Ripple Road in Beavercreek.
- The health department stopped accepting registrations through their website during the month of February so that they could transition to the state vaccine scheduling system. The health department began using the state system for scheduling vaccinations the week of March 8, 2021.
- The Ohio Department of Developmental Disabilities changed reporting requirements for County Boards relative to Phase 1B vaccinations from twice a week to once a month beginning March 1, 2021
- County Boards do not have specific role in the Phase 1C and Phase 2 groups that are eligible to receive the vaccine.

### **Employment Navigation News:**

Currently twenty-eight (28) people are involved in the Opportunities for Ohioans with Disabilities (OOD) process and are accessing employment planning/career planning services. Three people obtained jobs at: Tropical Smoothie in Beavercreek, Kripsy Krunchy Chicken in the Marathon station in Bellbrook, Morgan Linen. There are thirty-eight (38) individuals receiving retention services at this time.

Employment Navigators continue to work closely with the providers and job coaches to help individuals meet the job expectations of their respective employers. We collaborate heavily with OOD for monitoring initial employment services since in many instances OOD provides the funding.

Employment Navigator Tricia Montanez completed online e-learning training/course through the State Employment Leadership Network (SELN). Tricia reported having a better understanding of how to address the family dynamics and how to help individuals work through their fears/concerns of working while increasing their experiences.

**SSA News:** Within the SSA division, we implemented a monthly summary to provide a snapshot of some things SSAs addressed during the month. Here are some of the highlights that occurred during February:

- All SSA staff contacted individuals on their respective caseload lists regarding vaccine eligibility for Phase 1B and worked to provide information on clinics, identify special circumstances, provide linkage to CDC and ODH documents for vaccine education information
- SSAs were able to get supports in place for 3 emergency/urgent residential situations
  - One back from a developmental center
  - 2 young adults with parent alienation
- SSA worked with individuals/guardians on a provider search in response to agency that gave notice after one week of service due to losing staff
  - Have one month to get new provider in a 24/7 home
- SSA developed plan to support individual in community who was calling 911 daily
  - Worked with local fire department, local hospital and provider to remedy the situation
- SSA worked with individual's team including behavior support specialist to adjust plan/supports for individual struggling to be maintained safely in the community. SSA completed referral to Developmental Center for individual as he cannot be supported safely in the community at this time.
- In response to an Adult Protective Services report on an individual we serve, SSA completed multiple follow up contacts to assure health/safety needs had been addressed.
- SSAs prepared collateral information to support prior authorization request for individuals whose service needs exceed their waiver budgets
  
- SSAs conducted numerous annual ISP redetermination meetings and/or ISP revisions for individuals returning to day program, changing providers, or changing services
- SSAs continued reviewing and updating acuity assessment indexes with Adult Day Support providers and individual ISP teams.
- February 2021 TCM productivity was 58% compared to 62% in February 2020
- We have 16 SSAs providing services for 504 individuals. During February, we received six (6) new requests for SSA services.
  
- SSA, Amanda Mueller was able to arrange for Jared Mansfield to tune the piano at Toward Independence, Inc. He loves tuning pianos and does a great job. Jared was super happy when he was able to do this and they are going to continue to use him to tune the piano! Photos of Jared are below!





# Community Services Division

## Board Updates – March 2021

### Investigative Agent/MUI

- Please see the attached 3-year MUI comparison for the months of January-February (2019 – 2021).

### COVID-19 Reporting

- Total of 35 (3 additional in past month) cumulative Positive Cases Reported
- Total of 6 hospitalizations and 1 death

### Provider Supports

Topics of provider communication this month included:

#### DD Awareness Month

- **Local Activities**
  - Food Drive Project – Collaborative Greene County DD system effort with the Dayton Food Bank which supplies our region's food pantries
  - Greene Inc., Graceworks, Goodwill, Toward Independence, Align, Hardacre Farm, We Care Arts, and Miami Valley Tutoring Service are participating
  - All Food collected will be donated to the designated pantry of choice
  - Collection barrels were dropped off to the provider locations on 3/11 by the Dayton Food Bank, with pick-ups planned for Monday 3/29 or Tuesday 3/30
- **State Level Activities:**
  - Governor DeWine shares a message to the DD Community: <https://youtu.be/lq6Za5uo8Ek>



- You can view and download the Proclamation for DD Awareness and Advocacy Month here: [Proclamation for DD Awareness and Advocacy Month](#)



Though the DD Awareness and Advocacy day has passed, they have recorded the events and you can register to view them on demand: [https://us02web.zoom.us/webinar/register/W\\_N\\_eSRvoPSORP-5gJBWkVPG6g](https://us02web.zoom.us/webinar/register/W_N_eSRvoPSORP-5gJBWkVPG6g)

## **DODD Toolkit: Trauma Informed Care**

<https://dodd.ohio.gov/wps/portal/gov/dodd/your-family/healthy-living/TIC>

- Lots of great new resources on DODD's website link, including the full e-book linked here:  
[A Companion Guide to Growing Resilience](#)

## **2021 Transformation Series- "Building Innovative Service Models"**

- Collaborative effort between Employment First and DODD
- A collection of resources and online events that assist providers, county boards, families, individuals, and others to think about and move from facility to community-minded supports.
- It provides an opportunity for stakeholders to gather and share ideas, strategies, and practices that will assist them as they move through the systems change process and help improve person-centered planning, community membership, and employment opportunities for individuals across Ohio.
- The 2021 series features two great offerings to help support your continued transformation journey:
  1. Transformation Talks
  2. Transformation Tuesdays
- Transformation Talks will be posted in late March 2021.
- Transformation Tuesdays registration is NOW OPEN!
  - To register: [https://ohioemploymentfirst.org/view.php?nav\\_id=479](https://ohioemploymentfirst.org/view.php?nav_id=479)
- You can also view recordings of last year's summit to get a feel for what it is all about:  
[https://ohioemploymentfirst.org/view.php?nav\\_id=521](https://ohioemploymentfirst.org/view.php?nav_id=521)

## **Appendix K/Provider Relief Payments**

- This is the response that we received from DODD when we previously questioned the delay:

"A projected date for these payments is not yet known, as the request has not yet been formally approved by the Federal Centers for Medicare and Medicaid Services (CMS). Additional information regarding the status of this request will be shared as it becomes available. Please contact [DODD.Support@dodd.ohio.gov](mailto:DODD.Support@dodd.ohio.gov) with questions."

- Update on the status from OPRA:

"Earlier this week, OPRA and other Ohio system stakeholders met with Nikki Guilford, Governor DeWine's lobbyist in Washington DC, regarding the 2-week provider payment that Ohio applied for weeks ago through Appendix K. We reiterated the importance of this funding and the concerns that the payment has been delayed without explanation during this critical time. Through that meeting, we learned that all CMS applications/payments

## **COVID-19 Vaccinations – Phase 1C and Phase 2**

### **Phase 1C: Ohioans in Specific Medical and Professional Groups**

#### **Ohioans Who Are:**

- Living with Type 1 Diabetes;
- Pregnant;
- Recipients of Bone Marrow Transplants; or
- Living with ALS (aka Lou Gehrig's disease).

#### **Ohioans Working In:**

- Childcare Services;
- Funeral Services; and
- Local, State, and Federal Law Enforcement, Firefighting, Correctional Facilities and Criminal Justice.

## Phase 2: All Ohioans Age 60 and Older

*Both Phases Begin Thursday, March 4, 2021*

- **No Additional Providers Included:** Despite requests from OACB, DODD and OPRA, the new phases will *not* include in-home providers or health workers who are not already eligible under Phase 1A or 1B.
- There are multiple community sites that offer vaccinations for these phases in our region. Here is a link to ODH's vaccine provider search tool. You can narrow it down by County, zip code etc.

### Vaccine Provider Location Search

Looking for a COVID-19 vaccine provider near you?

Visit <https://vaccine.coronavirus.ohio.gov> to search for providers vaccinating in the current phase by county and ZIP code.

### DSP Appreciation Activities

- We continue to receive wonderful DSP nominations from Providers and Board staff! Keep them coming!
- Susan and Delana have made 8 appreciation deliveries since the beginning of February!

### Empowered – New Location in Beavercreek!

- Joe Kowalski, CEO, reached out to introduce his agency's new site off of Indian Ripple Road.
- Along with Beavercreek's Mayor Stone, Board representatives were excited to be able to participate in their ground breaking a couple of weeks ago, including John, Jeanne, Tom, and Delana.
- They are aiming to be fully open in July.
- The building will include 2 fully accessible ADA compliant restrooms, and they will have a nurse at the location at all times!
- They are hoping to be able to support some of our folks with more complex or medical needs.
- In addition to ADS, NMT and employment services, they are also certified to employ family members for Shared Living.

### Training/Behavior Supports

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#### New 2021 Training Series: "Navigating the Waters"

- An Awareness Series that focuses on information, management strategies and supports for behavioral issues and concerns.
- Anyone who supports someone with a disability is welcome to attend the session. Flyers will be distributed to providers and families, and posted to website and social media.
- Presented by Josh Carson, Behavior Support Specialist, and Jeff Diamond, Training Coordinator
- Virtual training Thru Go to Webinar  
1st Thursday of every month will have a new topic  
6:30pm – 7:30pm
- If interested email Jeff Diamond or Josh Carson and they will provide a link to the training  
([jdiamond@greenedd.org](mailto:jdiamond@greenedd.org))  
([jcarson@greenedd.org](mailto:jcarson@greenedd.org))

### **Provider Connections Coordinator - Megan Goettemoeller**

- A total of 18 service requests have been sent so far in 2021.
- Currently updating the agency and independent provider e-mail lists in Greene County (including checking for expired certifications through PSM (Provider Services Management). These lists are used for mass communication with providers, as well as service requests. Also working on updating the lists on the website and the day services list.
- Communicated with Toward Independence and Align regarding Summer Program / Latchkey services for 2021.
- The All Hands In Zoom sessions continue to see a steady number of participants in the sessions, most popular continue to be Monday Movie Trivia with Josh & Friday Karaoke with Kathy.
- Josh & I have discussed All Hands In events for 2021 that are able to be outside and socially distanced and follow COVID guidelines. Currently brainstorming ideas for All Hands In as well as recreation. In-person coffee talk was supposed to start back up this week (on 3/10) but it is being held on Zoom due to the weather.

### **Transition Coordinators - Kathy Kleiser & Josh Welhener**

- Continue to work in the schools, alternating between face to face and in person. Xenia is still remote. Good attendance.
- S.A.L.T. (Student to Adult Life) still continues monthly along with the monthly SALT-Teens (student series) virtually. Eligibility Coordinator Carrie Keller presented on behalf of Greene County this week to review county board services.
- Planning is underway for summer boot camp, we want our focus to be working rather than classroom (4 Paws has agreed to be a paid worksite).
- Continue to participate in IEPs and helping schools and families connect with outside resources.
- The TAC (The Abilities Connection) project is still moving along nicely. TAC has interviewed and assessed Yellow Springs, The Greene County ESC, and Fairborn Schools and selected around 10 students they are going to hire. New hire paper work, Background checks and drug screening is next and then they will start working.

### **Project Life Transition Skills Trainers - Cindy Shivadecker & Brenda Mueller**

- Application process has begun for the 2021/2022 school year, with Cindy and Brenda being a part of that process.
- School year will end June 4th, with 4-5 students returning next year.
- Assisting in the planning of summer boot camp with Josh and Kathy.

John LaRock - Superintendent

- Overview of work models
- Ethics Review of Current Direct Service Contracts
- 2021 County Board Member Training

## Old Business

### Ethics Review of Current Direct Service Contracts

Last month we presented a list of 29 contracts for various services we entered into for the conduct of business in 2021. To comply with 5126.033 dealing with County DD Board requirements under the Ethics Laws the Board needs to pass the following resolution:

***\_\_\_\_\_ moves the Greene County Board of Developmental Disabilities acting as a Board in lieu a committee has reviewed all current direct services contracts that pursuant to its terms or operations, may result in a payment from the Board to an eligible person or to a member of the immediate family of an eligible person.***

***The Board has determined after its review that no conflict as specified in 5126.033 exists.***

***\_\_\_\_\_ seconded the motion.***

# 2021 County Board Member Training

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DODD Director Jeff Davis has identified these topics for 2021 County Board Member Training.

- Statewide Updates
- Ohio Individual Service Plan (OISP)
- Multi-System Youth (MSY)
- County Board Cost Reports
- Community Integration

Training resources developed by DODD for the above topics are included on this page. The topics and training resources offered by the department are not required to be used for board member training.

Other topics for county board member in-service training include, but are not limited to:

- Medicaid waivers
- Support for specific diagnoses such as Autism or Down syndrome
- Direct support professionals (DSPs)
- Self-Advocacy efforts
- Financial topics including budgeting and fiscal accountability and budgeting
- Housing
- Early Intervention services including Child Find
- Employment First initiative
- Local trends

Training provided on these topics by a county board of developmental disabilities, the Ohio Association of County Boards of Developmental Disabilities (OACB), or the Ohio Association of Superintendents of County Boards of Developmental Disabilities may be approved by a superintendent of a county board of developmental disabilities and does not need department approval. County boards are responsible for creating a system for tracking each board member's completion of required training hours.

County boards are responsible for creating a system for tracking each board member's completion of required training hours.

If you are interested in any of the topics listed by the director let me know and I will send you the page that has the links to those presentations.

We also are able to establish any in-service topic that members feel would be beneficial to them.

OACB will have a virtual conference in May that will provide opportunities and some past opportunities can be found at [www.members@oacbdd.org](http://www.members@oacbdd.org) by clicking on the document center and then clicking on conference /training material.

*The next regular GCBDD Board meeting is scheduled for April 26th, at noon (it will most likely be both in person for Board Members & Directors and Zoom for others interested in attending).*

*Note: All reports above, are merely a summary of the board meeting and reports submitted.*