

## Greene County Board of Developmental Disabilities

### Medication/Health Related Activities Certification Training Info

- ❖ GCBDD website →Provider Information→Provider Training Opportunities→Medication Administration Info (Left column)
- ❖ How to register for class, link to list of current class offerings, link to application to attend
- ❖ Due to prevention of fraud, improvement of quality of certified DSPs, and the ultimate health and safety of the individuals we serve, stricter guidelines are in place set by the ODODD. On a local level, we are tightening up our registration requirements in order to adhere to state guidelines.
- ❖ Requests and applications must be sent to RN Trainer via email at [medcert@greenedd.org](mailto:medcert@greenedd.org) at least 2 days prior to the scheduled training.
- ❖ Make sure you are using the most updated ODODD applications – can be found on GCBDD website and ODODD website (March 2018 is the latest revision date)
- ❖ Applications must be complete, signed and dated or they cannot be accepted.
- ❖ Page 1 of application – to be completed by employer
- ❖ Page 2 of application – to be completed by personnel (person taking the training, student)
- ❖ Renewals – will receive required continuing education, classroom setting general and oral medication pass, and be entered in to MAIS database upon successful completion.
- ❖ Agency is required to perform all pertinent skill checks (what the staff are currently doing), document, and retain documents for any skills not entered in to the MAIS database – ODODD requirement
- ❖ Per ODODD recommendation, planning and registering for a class should occur **AT LEAST 8 WEEKS** prior to the certification expiration.