Board Meeting Highlights June 24th, 2019

Board Actions

- Approval of the minutes from May 20th, 2019.

Topics of discussion

Provider Supports – Jeanne Turner

Investigative Agent – Bethany Wooddell

- Monthly MUI report including a 3-year comparison for January – May.

Behavior Support Specialist – Josh Carson

- Josh is currently providing positive support strategies for 18 individuals and their teams.
- There is currently one active restrictive measures plan that started on 5/30/2019.
- Continuing to offer CPI training for DSPs both routinely through our scheduled trainings, and upon request.
- Participated in a number of conferences and training opportunities in May to further development skills as a behavior support specialist (2 Day Trauma Informed Care Summit, Behavior Support Workshop, and the Ohio Association of County Boards Conference).

Provider Development Coordinator – Susan Collar

- Attended the Ohio Alliance of Direct Support Professional Summit on May the 1st. This conference is designed to offer professional development opportunities for our DSP’s. Over 150 DSP’s from all over Ohio participated. Training topics included: “Vicarious Trauma: A practical Guide to Self-Care”; “The Use of Music to Achieve Non-Musical Objectives”; “Off the Shelf Technology for People with Disabilities”; “Protecting the Health and Welfare of Individuals with Intellectual and Developmental Disabilities”…and so much more! The sessions were top notch. It was wonderful to see so many of our DSP’s at this conference.
- Attended the Bridges 2 equality Rally in Columbus on May 16th. Greater turnout in numbers than the year prior!! The weather was absolutely perfect and the speakers were amazing.
- May 8th invited to attend the weekly SSA meeting in order to share with the SSA’s regarding the impact EVV will have on individuals we serve and their families.
- Completed 1 New Independent Provider Orientation Training in May.
- Provider Development Coordinator has been assisting providers with Phase 2 Electronic Visit Verification (EVV). EVV will “go live” on August 5th and we will be ready.
• Technical assistance has been provided for DSP’s who are seeking to become re-certified independent providers.
• On-going supports for INITIAL Certification application process is being offered to anyone in Greene County interested in becoming a DSP.

Training Coordinator – Jeff Diamond

• Completed two all-day initial DSP classes for Greene Cats/First Transit drivers and supervisors outside of the normal class schedule, Sunday May 19th (22 participants) and Friday, May 31st (16 participants)
• Completed initial training for total of 44 DSPS in May
• 48 background checks scheduled in May (Cindy and Susan assisted in completing checks as well)
• 9 First Aid/ CPR/ AED certificates issued

Provider Connections Coordinator - Megan Goettemoeller

• Megan continues to see a consistent number of independent and agency providers reaching out to Greene County Board of DD to be on our provider list and receive service requests. As of 6/14/2019, there have been 57 service requests sent out to providers in 2019.
• Summer Program is underway! Much of May was spent communicating with the four summer program providers, as well as the SSAs, regarding the enrollees. 41 individuals/families contacted Megan about Summer Program. There are 29 individuals enrolled into our summer programs.
• Megan & Josh Welhener of the Transition team continue to work on building GCBDD’s All Hands In Network (FANS Network). In May, they attended Mayor Stone’s First Thursday event at Woolpert in Beavercreek.

Quality Assurance RN – Melissa Green

• Completed 2 QA RN reviews for the month of May.
• Awaiting 2 plans of improvement from QA RN reviews performed in April.
• Initial requests sent out for QA RN reviews planned for June.
• All Ohio DDNA conference planning committee meeting held on May 20th.

Compliance Coordinator – Cindy Nava

• Presented to Butler County Board of DD staff on “Customer Service” from the perspective of a parent.
• Completed three Independent Provider Compliance Reviews assigned by DODD.
• Completed Individual Sample Reviews with individuals receiving services and supports from independent providers.
• Assisted with completing provider background checks.
• Attended a DODD/OPRA sponsored Back to Basics training concentrating on background checks requirements and internal compliance policies and procedures for providers.
• Attending weekly webinars focusing on clarification for Early Intervention / Service Coordinator rule changes.
• Cindy assisted independent providers with understanding their documentation requirements, through the creation and sharing of examples of correctly completed documentation. The examples focused on UIR logs, and where to find information in the ISP that is required to be included in service documentation.
• Began assisting providers and individuals/guardians with the initial paperwork process that is required for Morning Sun enrollment (agency that handles payroll for providers through the SELF-waiver).
• Attended the OACB spring conference breakout sessions, which covered topics related to position/compliance.
• Attended the University Scholarly Showcase as a judge of 16 final projects submitted by senior students. Projects were focused on continued research and support for individuals with disabilities and covered areas in the medical field, as well as, social work.

Voices of Greene County – (supported through contract with Choices in Community Living/Dave Gleason)

• The team worked with Voices Matter of Montgomery County to send a letter to Federal Judge Rice in support of his new Civil Rights Committee to offer support and Disability Awareness information. Judge Rice sent a very positive letter back, thanking the group for offering disability awareness information and insight, and has offered to come to a future Self-Advocacy meeting we are planning for August or September 2019.
• The VOGC and Voices Matter also developed and sent a letter in support of the new DD Caucus developed by Senator Antonio and Brenner and invited them to a future Self-Advocacy meeting at the Greene.
• The Teams invited Officer Mark Brown of the Beavercreek Police Department to speak at its Greenemont Optimist Club meeting and to stay for the self-advocacy meeting following, where they will work to develop a new presentation. After much discussion on various topics, including tornado safety, which was on everyone’s mind, the teams and Officer Brown came to a consensus to develop a basic first aid training workshop. Officer Brown is aware of a training through the Beavercreek Fire Department that he feels would a good fit for the group. He has volunteered to contact them and invite them to a future meeting to do a hands-on training. If all goes well, we will hold a larger workshop for more people.
• The VOGC has been invited back to speak at the July Bootcamp for Transition Students at the Regional Center.
• The sponsoring Optimist Clubs for our Greenemont Optimists are working on getting T-shirts made with our Club members.

Transitions Services – Carmen Royer

• Josh Welhener presented a PowerPoint on the GCBDD Transition Team “Data Analysis”; Purpose of data collection, why the data collected is important, and what they are measuring. To see the PowerPoint click here.

Early Intervention – Mary Ann Campbell

• **May Early Childhood Numbers:**
  In May, Four Early Intervention Program served 307 infants, toddlers, and families. We received 26 Referrals. Beavercreek Region received 14 referrals, Fairborn Region – 6, and Xenia Region – 6. The top 3 referral sources were: Parents (11), Physicians (5) tied with Children’s Services Board (5); four were from Greene County and one from Montgomery County. Four Oaks Program staff held 769 appointments with children and families in April. We had 281 children on active IFSP’s. Out of those 281 infants and toddlers:
- 84% (236) received Special Instruction services by our Developmental Specialists
- 18% (51) received OT services
- 25% (70) received PT services
- 25% (70) received SLP services

- **May Evaluations and Assessments:**
  Our Program conducted 39 initial evaluations and assessments in May for early intervention in Greene County: 17 in Beavercreek, 6 in Fairborn and 16 in Xenia PSP Regions. *Evaluations were up this month.* We have been averaging about 30 a month.

- **3 Autism Projects:**

  **ADEP Team – Raleita Furlow, ADEP TEAM Coordinator:**
  There was 2 ADOS’s completed in May. The ADEP Team has been Extra busy this year with a steady flow of referrals. It also really helps our ADEP Team stay consistent with their scoring of the ADOS evaluation. They are a good hard-working, united Team. The Best part is they are helping to provide answers to our families on whether their child is on the Autism Spectrum or give a rule out of or give the family answers by letting them know that their child has been identified with a different disability.

  **PLAY Project Team- Jennifer Montague, PLAY Project Coordinator:**
  In May, our PLAY Project Team served 14 children. We had 14 active: 5 were under the age of three years, and 9 were over the age of three. They have one in process. We just lost a PLAY Project Consultant, Katie Reese, who turned in her resignation as one of our 3 SLP’s and will be assuming a clinical position in another county at the end of this month. She was one of our original trained PLAY Project Consultant’s. It is a Big loss to our PLAY Project Team and to the children and families we serve. *We are now down to 3 PLAY Project Consultant’s and are full so the PLAY Project Coordinator, Jennifer Montague, will be starting a waiting list.*

  **Teaching PLAY – Beth Brennaman and Jennifer Montague:**
  Beth, Jenny, Diana Holderman, and Mary Ann met to look at our focus for this next coming school year as we continue our Teaching PLAY Project. We have decided to try something New this coming year and are also going to target private preschools, Child Care Centers, and Head Start. Depending on the response, Diana will be holding an in-service this summer for this target group.

  This fall - Diana, Beth, and Jenny will again be hosting their Annual Teaching PLAY In-service for all of our local Greene County school districts coaching Teachers in the classroom to learn the Teaching PLAY strategies to help children on the Autism Spectrum succeed. It really helps all children, Teachers, Aides, and Therapists improves overall communication, be more engaging, encourages more social interactions, and helps all children be more successful in their classroom. It literally gives me goosebumps to see the difference these ladies make from the start of the school year to the end. It is Truly Amazing work that makes a difference in the lives of not only the child identified on the Autism Spectrum but with all the children and staff lives that are involved over that school year! This is such rewarding work!

- **Respite Numbers for May:**
  - Beavercreek – 4 children attended
- **Fairborn** – 4 children attended
- **Xenia** – 2 children attended

- **State Update:**
  - **State Early Childhood Ages Have Been Expanded:**
    - From: Birth to age three  
    - To: Birth to age eight.

- **May Special Events, Activities, Meetings, and Trainings:**
  - **May 20** – Jennifer Frey, Program Manager, attended the Southwest Region’s Ohio Association of Services for Children meeting in Warren County. Jenn shared that there was a lot of sharing of data on each county’s: average caseloads for their Primary and Secondary Service Providers (PSP), and of each county’s EI staff counts. Montgomery County shared that they are getting ready to start training their staff in PSP evidenced-based practices this fall.

    *Special Note: Montgomery County EI Director reached out to Mary Ann and asked for direct staff communication and support from our direct staff as they prepare to be trained in PSP practices starting this fall. One of our PT’s volunteered to be a direct contact and that information was sent to their Director to share with their staff.*

  - **May 20** – Mary Ann attended Greene County’s New Maternal/Child Health Meeting with a focus on “Infant/Child Mortality” in Greene County. The meetings are held at Greene County Public Health. They are looking at data to see what the underlying cause is for preterm infants and how drug abuse fits in. They have learned that 27% of these deaths are due to rollovers, suffocation, and falling out of bed. Some of the causes are congenital anomalies. This committee also shared that the State is looking at changing the Sudden Instant Death (SIDS) term to “Safe Sleep.”

  Mary Ann also learned about a new resource in Fairborn that serves all of Greene County called the Parenting Network. They serve ages prenatal to five. They operate through United Way funds. Diane Hobbs is the contact person at: 879 – 3313. Parenting Network is located in the back of Mary Help of Christian Church. They receive their referrals through WIC at Greene County Public Health, other departments of Greene County Public Health, churches, etc. She can help families with cribs, clothing for Mom’s and children up to size 10, pack-n-play’s, 20 free diapers, diaper wipes, formula, some baby food, personal health care items such as shampoo, deodorant, and even tools for Dad’s. They have a store located at the corner of Broad St. and Maple in Fairborn. Diane also has several power point presentations that she offers trainings on: stress management, abuse, Shaken Baby Syndrome with a light up baby of different parts of the brain that light up when a baby has been shaken to show what the abuse does to the baby’s brain, safe sleep, healthy relationships, etc.

  - **May 21** – Luanne Skinner, our Program Social Worker and Mary Ann attended a required Ethics Social Work training in Beavercreek at the Beavercreek Garden Hilton Inn. It was on: “Ethical Decision Making: The 4 Factors Influencing Judgment and Essentials of Clinical Supervision.” Mary Ann really liked the Supervisory Log handouts that were shared during the training. She also liked how he stated: “Evaluation is an ongoing process not an event. Performance Appraisal is an event.” We really enjoyed the Presenter, Jim Heisel’s, humor making a dry topic Fun.

  - **May 22** – Dr. Nancy Hesz, Pediatrician, from Five Rivers Star Pediatrics office in Xenia requested a breakfast meeting in their office with Mary Ann for her to meet their new Mental Health and Behavioral Therapist, Lauren Braun who just started with their office about a week before our
meeting. Dr. Hesz shared that their office went under an ownership change and is now owned by Five Rivers Health Services through Greene County Public Health. Mary Ann reviewed Four Oaks Early Intervention program and services and shared our Greene County Board of DD, Four Oaks EI Program, ADEP and PLAY Project brochures. Mary Ann also discussed Our Teaching PLAY Project and shared that our Early Intervention Program is using Primary Service Provider evidenced-based practices. One of them commented that this seems to be the going trend for service delivery right now.

**June 4** – Pam Hamer, Greene County EI Program Manager, and Mary Ann attended the New DODD Rules webinar on: “Rocking the Rules: EI Forms.” Every current EI form has been revised so starting July 1st we have 18 New DODD - EI forms.

Mary Ann attended and chaired the Greene County Job and Family Services Planning Committee Meeting. There was a lot of sharing and discussion about the tornadoes that hit Greene County and family needs. It was rewarding to hear how different agencies and Scout Troops are jumping in to help and support Greene County families.

**June 6** – Jennifer Frey, Program Manager, and Mary Ann met with Pam Hamer to plan our upcoming joint Staff Training on June 12th with an overview on the New 2019 EI Rules starting July 1st from the 8 DODD – EI webinars held thus far. Pam and Mary Ann have been watching them almost weekly since March.

**June 10** - Beth Brennmanan, Developmental Specialist (DS), and PLAY Project and Teaching PLAY Consultant; Jennifer Montague, DS, ADOS Lead Evaluator, PLAY Project and Teaching PLAY Consultant; Diana Holderman, Behavioral Specialist, and PLAY Project and Teaching PLAY Consultant; and Mary Ann met and discussed the future of our Teaching PLAY Project in Greene County. The three of them have been strong supporters of these 3 Autism Projects. *Please, see above note under “3 Autism Projects: Teaching PLAY” for details of this meeting.*

**June 11** - Pam Hamer, Greene County EI Program Manager, and Mary Ann attended the New DODD Rules webinar on: “Rocking the Rules: System of Payment (SOP) Part 1.” SOP is an important part of early intervention. This rule establishes a structure to pay for activities and expense that are reasonable and necessary for implementing Ohio’s early intervention program for eligible children and families. There are 18 early intervention services that must be reviewed and offered, if needed to eligible EI families. Our Program does not provide all of these services. Families are entitled to 55 units of EI services per their IFSP annual calendar year.

**June 12** - Pam Hamer, Greene County EI Program Manager, and Mary Ann held joint Staff Training on “2019 EI Rules” to inform staff of New changes regarding Parent identification, eligibility and EI services; screenings, evaluations, and assessments with some new tools coming, SOP changes and updates, procedural safeguards, and the New 18 EI forms including the New IFSP.

Jennifer Frey, Program Manager, and Mary Ann followed the above joint staff training with a short Staff Meeting. Jennifer covered our New Pilot project Paperwork and Referral Process which starts June 18th.

Mary Ann discussed the upcoming move of our Fairborn Regional Team from Fairborn YMCA to our Xenia Center. We need to be out of the Y by August 10th.
June 13 - Pam Hamer, Greene County EI Program Manager, and Mary Ann attended the New DODD Rules webinar on: “Rocking the Rules: System of Payment (SOP) Part 2.” Most of this webinar involves the EI Service Coordinator’s. Our Program does keep track of their direct service hours with our program and those are reported monthly to Pam.

Mary Ann met with Betty Gee, DS, and future Infant Massage Specialist this fall, and Linda Martin, one of our 2 OT’s, Sensory Integration Specialist, and Trauma Trained Specialist for our Program, to discuss a Tummy Time Method (TTM) training that they both attended and came back most excited. They would like to implement this method in our program. TTM optimizes social connections and relationships between parent and infant and facilitates attachment and bonding. It also helps address regulation issues and promotes developmental play skills and full MOVEMENT. Linda and another DS she is working with currently in our program saw a difference already in one infant they were working with on the second visit. That DS would also like to be trained because of the fast results. It should fit perfectly into our PSP practices since it focuses on coaching Parents on the importance of tummy time for their infants. They are both working on finishing their certification which requires working with 5 different infants, a post test, and interview with the OT and Creator of these practices. When we start these practices, they will be working directly with the Parent and child which requires 4 visits for 45 minutes each visit. Eventually, we may consider doing some group classes for Parents.

TTM is also based on a scientific background since prior to 1992, most, if not all babies were sleeping in the tummy position. Because babies were sleeping on their tummies, they were receiving the benefit of tummy time. In 1992, sleeping practices changed the lives of babies as we know it with the implementation of Back to Sleep recommendation. In the 2011 Updated Sleep Guidelines, pediatricians restated the importance of Tummy to Play because of staggering increase in cases of head flattening/molding called plagiocephaly and resulting in developmental delays. A recent incidence report reveals that 46.6% of babies have plagiocephaly. All babies are at risk of head flattening in a back sleeping culture, especially with the head turned to one preferred side the majority if the time.

They are also finding that this method helps address GI issues, reflux, gas, decreased or increased bowel functions, colic, etc. We are already finding it to be a huge support to some of our families receiving it now!

June 14 – Mary Ann met with Rob Lee, Facilities Maintenance Manager, and Greg Geyer, our IT Manager, to discuss our upcoming move from Fairborn Y to Xenia Center. We addressed IT and technology needs, moving office equipment, etc.

Service and Support Administration – Denise Summerville

- **Intake/County Board Eligibility**: During the month of May our Eligibility Department completed:
  - Two eligibility determination for individuals between the ages of 3-5
  - Five eligibility determinations for individuals between the ages of 6-15 (COEDI)
  - Three eligibility determinations for individuals over the age of 16 (OEDI)

Both individuals in the 3-5 year old group requested family support services; one also requested continued PLAY project services. Two of the six individuals in the Children’s Ohio Eligibility Determination Instrument (COEDI) eligibility group did not meet eligibility requirements; one had no
qualifying developmental disability and the other did not have the required number of substantial functional limitation areas on the recording tool. All three of the eligible individuals in this age group requested family support services; one also requested benefits assistance.

Of the three individuals in the over age sixteen group, two met eligibility requirements but did not request specific Board services. One individual did not have the required three areas of substantial functional limitation and thus did not meet eligibility requirements.

Eligibility Coordinator completed Preadmission Screening Resident Reviews (PASRR) for two individuals who required services available through nursing facilities.

**SSA Highlights/Community Collaboration:**
Eligibility Coordinators Vanessa Emanoff and Luanne Skinner went to the Greene County Health Department on May 8, 2019 to do a presentation for Help Me Grow staff on the eligibility process for three to five year olds. SSA staff participated in Safety training by Fairborn Police Department on May 15, 2019 in conjunction with Four Oaks staff.

Some staff in the SSA Department attended the OACB Spring conference on May 30-31, 2019. SSA’s attended training in the areas of customer service/customer care, updates from the Ohio Department of Developmental Disabilities (DODD), employment navigation updates, communication through conflict, to name just a few of the topics.

SSA Department went to the Greene County Health Department on June 12, 2019 for a training on services offered by the Health Department. We made some good connections with the public health nurses that will hopefully lead to further collaborative efforts as SSAs connect families to the resources available through the Children with Medical Handicaps (CMH) program. Our Employment Navigators also plan some future collaboration with the Health Department’s Environmental Health Division regarding the possibility of adapted food safety training for our individuals currently employed in the food service industry.

**Waiting List Update:**
County Boards of DD have until December 31, 2020 to complete the waiting list assessment tool for all individuals who were on the transitional waiting list. As of June 14, 2019 the total number of names on our transitional list is seven hundred and twenty. We have removed one hundred and eighty individuals in accordance with administrative rule reasons. We have completed 74 waiting list assessments.

We have approximately four hundred and sixty-six names that we still need to address. Here is our plan:

The SSA Department is completing waiting list assessments for individuals receiving service and support administration in conjunction with their annual ISP review. We have approximately one hundred eighty two assessments to complete.

The waiting list team divided the remaining names on the transitional list into smaller groups for purposes of managing the scheduling. There are approximately eighty individuals who have not responded to our initial assessment notification; we are on second attempts to schedule their
assessment in accordance with rule. Sixty-six individuals that are scheduled to receive their first notification.

There are approximately one hundred and thirty-eight names that have issues pertaining to verification of a developmental disability, out of county residence issues, or no known address issues. The waiting list team is working out strategies to resolve these issues.

- **Employment First/BVR/HCBS Career Planning Services**
  - Three new referrals to OOD/Employment First and BVR
  - One new referral to Employment Navigator for HCBSD/Adult Day Array Waiver services.
  - Three individuals obtained community jobs with the following employers: Burger King in Wilmington, Frisch’s in Beavercreek, Steak and Shake in Beavercreek.
  - Employment Navigator currently working with Thirty-two individuals in the OOD/BVR and Career planning services process with the following services requested: Job Development, Community-Based Work Assessments and Career Discovery.

- **Retention Services**
  - Two new referrals to Employment Navigator for retention services
  - Thirty-four individuals currently utilizing retention services from various providers.

Productivity for the month of May 2019 was 54% compared to 51% in May 2018. The SSA Division continues to make significant strides toward maximizing revenue available through targeted case management.

We have 16 SSAs providing service and support administration services for 493 individuals. Average caseload size is 33.5 (exclusive of the EN caseloads of 21 and 22 respectively and Eligibility SSA caseload of 12). During the month of May 2019, we assigned 9 new cases.

**Finance and Administration – Myra Jackson**

- Staffing as of May 31st, 2019: currently at 108.5 FTE’s, 107 of which are full time regular employees.
  
  [Click here for details.](#)

As of May 31, 2019 the financial statements show:

- The GCBDD began 2019 with a cash balance in the Developmental Disabilities Fund of $16,850,385 and ended the month with an unexpended cash balance of $18,430,207. In addition, there is a balance of $2,000,000 in the Budget Stabilization Fund.

- Year to date as of May 31, 2019 revenue collected of $8,749,407 was 58.83% of the Board’s anticipated revenue for the year. The Board received $214,856 in Federal Receipts in May.

- YTD expense as of May 31, 2019 of $7,169,584 was 37% of anticipated expense for the year. In May payroll was the largest expense.

- In 2019 money was encumbered at the beginning of the year for utilities, rental of facilities, and outside services for provider support and waiver match. Although this money has not been spent it has been put aside for future expenses.
- Monthly Medicaid Billing Summary - [Click here to see Summary]
- Number of 2019 Waiver and Support Living Services - [View 2019 numbers here.]

*GCBDD Roof Replacement Schedule – [view project schedule here.]

**Superintendent** – John LaRock

- OACB release: Senate accepts first round of budget amendments; several county board priorities achieved. ([click here to see release])

The next meeting of the Board is scheduled for August 26th, at noon, at: 245 N. Valley Rd, Xenia

**No meeting in July**

*Note: All reports above, are merely a summary of the board meeting and reports submitted.*