

Background Check Information

Background checks are required for initial certification, and at each renewal of certification.

If you are currently a provider serving individuals in Greene County, or are a resident of Greene County seeking provider certification, Greene County Board of DD can complete your background check. Background checks will be completed by appointment only. Please email backgroundcheck@greenedd.org to schedule an appointment.

- At the time of your appointment you will need to present your driver's license/photo ID and proof of Social Security number.

If we are unable to accommodate your schedule, the Attorney General's webpage, www.ohioattorneygeneral.gov, contains a search function to find other locations that complete background checks.

What BCI Reason Codes to Use

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| For employment with DODD, or a county board of developmental disabilities | 1. Statute "5123.081" or 2. The title "Employees of DODD, county boards of DD and contracting DD." |
| For employment in a direct services position with a provider or subcontractor | 1. Statute "5123.081" or 2. The title "Employees of DODD, county boards of DD and contracting DD." |
| For those seeking certification as an independent provider or an agency CEO | 1. Statute "5123.169" or 2. The title "Applicant for a supported living certificate." |

What FBI Reason Code to Use

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| For employment with DODD, or a county board of developmental disabilities | 1. Statute "5126.28" or 2. The title "Employment with DODD" |
| For employment in a direct services position with a provider or subcontractor | 1. Statute "5126.28" or 2. The title "Employment with DODD" |
| For those seeking certification as an independent provider or an agency CEO | 1. Statute "5126.28" or 2. The title "Employment with DODD" |

Results should be mailed directly to:

Ohio Department of Developmental Disabilities
30 East Broad Street, 13th Floor
Columbus, OH 43215
